

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE
COUNCIL CHAMBERS, 21 REID STREET, WILCANNIA
ON WEDNESDAY, 18 DECEMBER 2024**

PRESENT: Administrator, Bob Stewart

IN ATTENDANCE: Greg Hill (General Manager)
 Reece Wilson (Director Shire Services)
 Glenda Dunn (Senior Planning Officer)
 Kevin Smith (Finance Manager)
 Darryl Telfer (Acting Rates Officer)
 Natalie Batson (Executive Assistant)
 Thai Dang (Operations Manager)
 Uday Mamidala (Finance Officer)
 Shirley Burraston (Management Accountant)

1 OPENING OF MEETING

The meeting was declared open at 10:32am

2 ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the traditional custodians of the land was delivered by the Administrator, Bob Stewart.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES

Nil

3.2 LEAVE OF ABSENCE

Nil

4 DISCLOSURES OF INTEREST

Pursuant to the Mode Code of Conduct for Local Councils in NSW Councillors and Council staff are required to declare any pecuniary or non-pecuniary conflicts of interest.

RESOLVED: OCM 01-12-2024

Mover: Administrator Bob Stewart

That the Disclosures of Interest – Pecuniary and Non–Pecuniary be received and noted.

CARRIED

The General Manager has a disclosure of interest for item 14.1 regarding remuneration of the General Manager.

5 CONFIRMATION OF MINUTES

5.1 PREVIOUS MEETING MINUTES

RESOLVED: OCM 02-12-2024

Mover: Administrator Bob Stewart

That the minutes of the Ordinary Council Meeting held on 27 November 2024 be received and confirmed as an accurate record.

CARRIED

6 NOTICE OF MOTION

Nil

7 MAYORAL (ADMINISTRATOR) MINUTE(S)

7.1 MAYORAL MINUTE - DECEMBER 2024

RESOLVED: OCM 03-12-2024

Mover: Administrator Bob Stewart

As tabled

CARRIED

8 FINANCIAL REPORTS

8.1 GRANTS REGISTER - NOVEMBER 2024

RESOLVED: OCM 04-12-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report.

CARRIED

8.2 CASH AND INVESTMENTS - NOVEMBER 2024

RESOLVED: OCM 05-12-2024

Mover: Administrator Bob Stewart

That Council

1. Receive and note the report.

CARRIED

8.3 2025-26 OPERATIONAL PLAN AND LONG-TERM FINANCIAL PLAN ADOPTION TIMELINE

RESOLVED: OCM 06-12-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report **CARRIED**

9 GOVERNANCE REPORTS

9.1 ORDINARY COUNCIL MEETING DATES FOR 2025

RESOLVED: OCM 07-12-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Adopts the commencement of the Ordinary Council meeting time to be 10.30am
3. Adopts the following dates for Ordinary Council meetings under Administration to be held at 21 Reid Street Wilcannia:
 - No meeting in January 2025
 - Wednesday 26 February 2025
 - Wednesday 26 March 2025
 - Wednesday 30 April 2025
 - Wednesday 28 May 2025
 - Wednesday 25 June 2025
 - Wednesday 23 July 2025
 - Wednesday 27 August 2025
 - Wednesday 24 September 2025
 - Wednesday 22 October 2025
 - Wednesday 26 November 2025
 - Wednesday 17 December 2025
4. Adopts the proposed following dates for Ordinary Council meetings under Elected/Appointed Councillors to be held at 21 Reid Street Wilcannia:
 - Wednesday 28 May 2025
 - Wednesday 25 June 2025
 - Wednesday 26 November 2025
 - Note-the date for the induction of new Councillors and training workshop to be advised following the election and appointments.
 - Note- with a return of an Elected/Appointed Councillors, the above meetings dates and time may change, additional meetings included, and venues to be confirmed. **CARRIED**

9.2 BAAKA CULTURAL CENTRE BUILDING AND LAND TRANSFER UPDATE

RESOLVED: OCM 08-12-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

9.3 FINAL REPORT- ABILITY OF LOCAL GOVERNMENTS TO FUND INFRASTRUCTURE AND SERVICES

RESOLVED: OCM 09-12-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

9.4 UPDATE ON SALE OF SURPLUS LAND

RESOLVED: OCM 10-12-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report.

CARRIED

9.5 COMMUNITY ENGAGEMENT UPDATE

RESOLVED: OCM 11-12-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report.

CARRIED

10 CUSTOMER SERVICE REPORTS

Nil

11 SHIRE SERVICES REPORTS

11.1 ENVIRONMENTAL SERVICES REPORT NOVEMBER 2024

RESOLVED: OCM 12-12-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report.

CARRIED

11.2 ROADS AND AERODROMES

RESOLVED: OCM 13-12-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

12 MINUTES OF COMMITTEE MEETINGS

Nil

13 RESOLUTION TRACKER

13.1 RESOLUTION TRACKER - NOVEMBER 2024

RESOLVED: OCM 14-12-2024

Mover: Administrator Bob Stewart

1. That the Resolution Tracker from the Ordinary Council Meeting held on 27/11/2024 be received and noted and any amendments be noted.

CARRIED

14 CONFIDENTIAL MATTERS

It was resolved that Council moved into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A 2 of the *Local Government Act 1993* for the reasons specified. Confidential section was closed to the public and began at 10:52am.

RESOLVED: OCM 15-12-2024

Mover: Administrator Bob Stewart

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A 2 of the *Local Government Act 1993* for the reasons specified.:

14.1 General Manager Remuneration

Item 14.1 is confidential under the Local Government Act 1993 Section 10A(2) - (a) as it relates to personnel matters concerning particular individuals (other than councillors).

14.2 Cyber Security and Information Technology Services

Item 14.2 is confidential under the Local Government Act 1993 Section 10A(2) - (f) as it relates to details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

CARRIED

RESOLVED: OCM 16-12-2024

Mover: Administrator Bob Stewart

That Council moves out of Confidential and back into Open Chambers at 10:59am.

CARRIED

The General Manager reviewed the resolutions of the confidential matters and reported the following for the listed reports:

14.1 GENERAL MANAGER REMUNERATION

RESOLVED: OCM 17-12-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Set the General Manager's total remuneration package per annum effective from the anniversary date and subject to a satisfactory performance review.
3. Agree to the payment of a once off Retention Bonus paid in two six monthly instalments with the first instalment to be payable on 1 July 2025.
4. Agree to providing the General Manager with one long weekend per month for travel. Accommodation and meals will be at the General Manager's expense, with Council's contribution to the travel being the provision of a vehicle.

CARRIED

14.2 CYBER SECURITY AND INFORMATION TECHNOLOGY SERVICES

RESOLVED: OCM 18-12-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report

2. Authorise the General Manager to proceed with negotiation and finalisation of a three-year contract for Cyber Security and Information Technology Managed Services with Robert and Morrow Technology Unit Trust.

CARRIED

15 MEETING CLOSE

There being no further business to discuss, the meeting was closed at **11:01am**.

The minutes of this meeting were confirmed at the Ordinary Council Meeting of the Central Darling Shire Council held on .

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ADMINISTRATOR

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