

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE
COUNCIL CHAMBERS, 21 REID STREET, WILCANNIA
ON WEDNESDAY, 25 SEPTEMBER 2024**

PRESENT: Administrator, Bob Stewart

IN ATTENDANCE: Greg Hill (General Manager)
Reece Wilson (Director Shire Services)
Glenda Dunn (Senior Planning Officer)
Kevin Smith (Finance Manager)
Kara Mohr (Risk & WHS Officer)
Natalie Batson (Executive Assistant)
Uday Mamidala (Finance Officer)
Jane McEwan (Customer Service Manager)
Gabrielle Johnston (Community Engagement)
Tanaka Ribatika (Environmental Health Officer)

1 OPENING OF MEETING

The meeting was declared open at 10:30am

2 ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the traditional custodians of the land was delivered by the Administrator, Bob Stewart.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES

Nil

3.2 LEAVE OF ABSENCE

Nil

4 DISCLOSURES OF INTEREST

Pursuant to the Mode Code of Conduct for Local Councils in NSW Councillors and Council staff are required to declare any pecuniary or non-pecuniary conflicts of interest.

RESOLVED: OCM 01-09-2024

Mover: Administrator Bob Stewart

That the Disclosures of Interest – Pecuniary and Non–Pecuniary be received and noted.

CARRIED

No declarations were received.

5 CONFIRMATION OF MINUTES

5.1 PREVIOUS MEETING MINUTES

RESOLVED: OCM 02-09-2024

Mover: Administrator Bob Stewart

That the minutes of the Ordinary Council Meeting held on 28 August 2024 be received and confirmed as an accurate record.

CARRIED

6 NOTICE OF MOTION

Nil

7 MAYORAL (ADMINISTRATOR) MINUTE(S)

7.1 MAYORAL MINUTE - SEPTEMBER 2024

RESOLVED: OCM 03-09-2024

Mover: Administrator Bob Stewart

As per tabled report

CARRIED

8 FINANCIAL REPORTS

8.1 GRANTS REGISTER - AUGUST 2024

RESOLVED: OCM 04-09-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report and note the report.

CARRIED

8.2 IN PRINCIPLE ADOPTION OF DRAFT FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 30 JUNE 2024

RESOLVED: OCM 05-09-2024

Mover: Administrator Bob Stewart

That Council will:

1. **Receive the report**
2. **In relation to the Financial Statements and in accordance with *Section 413 (2)(c) of the Local Government Act 1993 (as amended)*:**

a) Council resolves that, in its opinion, the Draft General-Purpose Financial Statements and the Draft Special Purpose Financial Statements for the year ended 30 June 2024 are properly drawn up in accordance with the provisions of the *Local Government Act 1993, (as amended) and the Regulations* thereunder.

b) the Financial Statements be approved and signed by the Mayor (Administrator), the General Manager and the Responsible Accounting Officer.

3. The Financial Statements be referred to Council’s Auditor for audit.
4. The audited Financial Statements be forwarded to the Office of Local Government by 31 October 2024.
5. The General Manager be delegated authority to, after Council receives a copy of the Audited Financial Statements and Auditor’s report, place the Audited Financial Statements on public exhibition and give notice of the date that Council will present its Audited Financial Statements to Council **CARRIED**

8.3 CASH AND INVESTMENTS - AUGUST 2024

RESOLVED: OCM 06-09-2024

Mover: Administrator Bob Stewart

That Council

1. Receive and note the report.

CARRIED

9 GOVERNANCE REPORTS

9.1 GENERAL MANAGER UPDATE ON PAST AND EMERGING MATTERS

RESOLVED: OCM 07-09-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

9.2 DRAFT SIGNS AS REMOTE SUPERVISION PROCEDURE

RESOLVED: OCM 08-09-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report
2. Approve the Draft Signs as Remote Supervision Procedure
3. Place the Signs as Remote Supervision Procedure on public exhibition for a period of 28 days to allow for public review and submissions **CARRIED**

10 CUSTOMER SERVICE REPORTS

10.1 NEW ACCESS TO INFORMATION POLICY

RESOLVED: OCM 09-09-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Resolve to adopt the Access to Information Policy

CARRIED

10.2 GENERAL SERVICE REQUEST AND COMPLAINTS

RESOLVED: OCM 10-09-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report.

CARRIED

11 SHIRE SERVICES REPORTS

11.1 ENVIRONMENTAL SERVICES REPORT AUGUST 2024

RESOLVED: OCM 11-09-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report.

CARRIED

11.2 ROADS AND AERODROME

RESOLVED: OCM 12-09-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

11.3 SERVICES

RESOLVED: OCM 13-09-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

11.4 WATER AND SEWER UPDATE

RESOLVED: OCM 14-09-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

12 MINUTES OF COMMITTEE MEETINGS

12.1 WHITE CLIFFS HALL COMMITTEE

RESOLVED: OCM 15-09-2024

Mover: Administrator Bob Stewart

1. That the Minutes of the White Cliffs Hall Committee held on 07/09/2024 be received and noted.

CARRIED

12.2 AUDIT RISK AND IMPROVEMENT COMMITTEE MINUTES

RESOLVED: OCM 16-09-2024

Mover: Administrator Bob Stewart

1. That the Minutes of the Audit Risk and Improvement Committee held on 28/08/2024 be received and noted.

CARRIED

13 RESOLUTION TRACKER

13.1 RESOLUTION TRACKER - AUGUST 2024

RESOLVED: OCM 17-09-2024

Mover: Administrator Bob Stewart

1. That the Resolution Tracker from the Ordinary Council Meeting held on 28/08/2024 be received and noted and any amendments be noted.

CARRIED

14 CONFIDENTIAL MATTERS

It was resolved that Council moved into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A 2 of the *Local Government Act 1993* for the reasons specified. Confidential section was closed to the public and began at 10:58am.

RESOLVED: OCM 18-09-2024

Mover: Administrator Bob Stewart

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A 2 of the Local Government Act 1993 for the reasons specified.:

14.1 Overdue Rates and Charges - Proposed Payment Arrangement and Future Write off of Interest and Legal Costs

Item 14.1 is confidential under the Local Government Act 1993 Section 10A(2) - (b) as it relates to discussion in relation to the personal hardship of a resident or ratepayer.

14.2 Ivanhoe Transportable Building VPR740814

Item 14.2 is confidential under the Local Government Act 1993 Section 10A(2) - (c) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CARRIED

RESOLVED: OCM 19-09-2024

Mover: Administrator Bob Stewart

That Council moves out of Confidential and back into Open Chambers at 11:04am.

CARRIED

The General Manager reviewed the resolutions of the confidential matters and reported the following for the listed reports:

14.1 OVERDUE RATES AND CHARGES - PROPOSED PAYMENT ARRANGEMENT AND FUTURE WRITE OFF OF INTEREST AND LEGAL COSTS

RESOLVED: OCM 20-09-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report.

CARRIED

14.2 IVANHOE TRANSPORTABLE BUILDING VPR740814

RECOMMENDATION:

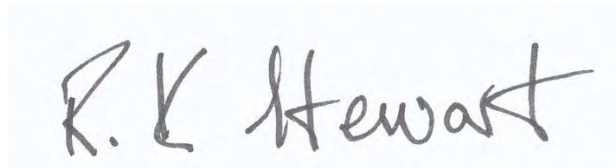
That Council will:

1. Receive the report
2. Award tender to The Trustee for the Howard Scott Family Trust (UniPlan Group) for a new three-bedroom dwelling to be located on lot 3 DP 25778 which is council owned land.

15 MEETING CLOSE

There being no further business to discuss, the meeting was closed at **11:05am**.

The minutes of this meeting were confirmed at the Ordinary Council Meeting of the Central Darling Shire Council held on Wednesday, 23 October 2024.



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ADMINISTRATOR