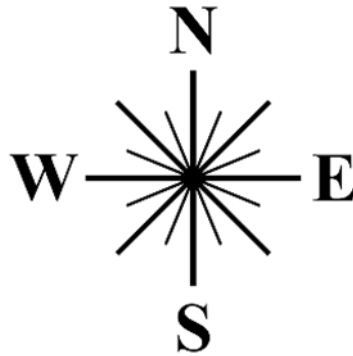


CENTRAL DARLING



SHIRE COUNCIL

ORDINARY COUNCIL MEETING

BUSINESS PAPER

26 FEBRUARY 2025

The Meeting will be held at 10:30 AM in the
Council Chambers, 21 Reid Street, Wilcannia

MISSION STATEMENT

To promote the Central Darling Shire area by encouraging development through effective leadership, community involvement and facilitation of services.

RECORDING AND WEBCAST OF COUNCIL MEETINGS

Council meetings are recorded and webcast on Council's website, your attendance and/or input may be recorded and publicly broadcast.

PUBLIC RECORDING PROHIBITED WITHOUT COUNCIL AUTHORITY

A person may only use a recording device, including audio and visual recording and any device capable of recording speech, to record a Council meeting by the resolution of the Council.

A person may be expelled from a Council meeting for having used a recording device without consent.

PHOTOGRAPHY PROHIBITED WITHOUT PERMISSION

Photography is not permitted at a Council meeting without the consent of the General Manager.

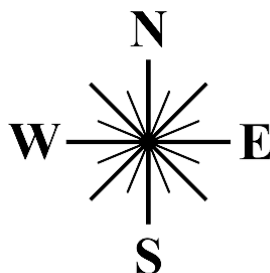
PUBLIC FORUM - EXTRACT FROM THE CODE OF MEETING PRACTICE POLICY

1. The Council may hold a public forum prior to each ordinary meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting. Public forums may also be held prior to extraordinary Council meetings and meetings of Committees of the Council.
2. Public forums are to be chaired by the Mayor or their nominee.
3. To speak at a public forum, a person must first make an application to the Council in the approved form. Applications to speak at the public forum must be received by same day 8.50am before the date on which the public forum is to be held and must identify the item of business on the agenda of the Council meeting the person wishes to speak on, and whether they wish to speak 'for' or 'against' the item.
4. A person may apply to speak on no more than two (2) items of business on the agenda of the Council meeting.
5. Legal representatives acting on behalf of others are not to be permitted to speak at a public forum unless they identify their status as a legal representative when applying to speak at the public forum.
6. The General Manager or their delegate may refuse an application to speak at a public forum. The General Manager or their delegate must give reasons in writing for a decision to refuse an application.
7. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council meeting.
8. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may request the speakers to nominate from among themselves the persons who are to address the Council on the item of business. If the speakers are not able to agree on whom to nominate to address the Council, the General Manager or their delegate is to determine who will address the Council at the public forum.
9. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the Mayor or the

- Mayor's nominated Chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the Council to hear a fuller range of views on the relevant item of business.
10. Approved speakers at the public forum are to register with the Council any written, visual or audio material to be presented in support of their address to the Council at the public forum, and to identify any equipment needs no more than three (3) days before the public forum. The General Manager or their delegate may refuse to allow such material to be presented.
 11. The General Manager or their delegate is to determine the order of speakers at the public forum.
 12. Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson.
 13. Speakers at public forums must not digress from the item on the agenda of the Council meeting they have applied to address the Council on. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the Chairperson, the speaker will not be further heard.
 14. A Councillor (including the Chairperson) may, through the Chairperson, ask questions of a speaker following their address at a public forum. Questions put to a speaker must be direct, succinct and without argument.
 15. Speakers are under no obligation to answer a question put under Clause 4.14. Answers by the speaker, to each question are to be limited to three (3) minutes.
 16. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.
 17. The General Manager or their nominee may, with the concurrence of the Chairperson, address the Council for up to three (3) minutes in response to an address to the Council at a public forum after the address and any subsequent questions and answers have been finalised.
 18. Where an address made at a public forum raises matters that require further consideration by Council staff, the General Manager may recommend that the Council defer consideration of the matter pending the preparation of a further report on the matters.
 19. When addressing the Council, speakers at public forums must comply with this code and all other relevant Council codes, policies and procedures. Speakers must refrain from engaging in disorderly conduct, publicly alleging breaches of the Council's Code of Conduct, or making other potentially defamatory statements.
 20. If the Chairperson considers that a speaker at a public forum has engaged in conduct of the type referred to in Clause 4.19, the Chairperson may request the person to refrain from the inappropriate behaviour and to withdraw and unreservedly apologise for any inappropriate comments. Where the speaker fails to comply with the Chairperson's request, the Chairperson may immediately require the person to stop speaking.
 21. Clause 4.20 does not limit the ability of the Chairperson to deal with disorderly conduct by speakers at public forums in accordance with the provisions of Part 14 of this code.
 22. Where a speaker engages in conduct of the type referred to in Clause 4.19, the General Manager or their delegate may refuse further applications from that person to speak at public forums for such a period as the General Manager or their delegate considers appropriate.

23. Councillors (including the Mayor) must declare and manage any conflicts of interest they may have in relation to any item of business that is the subject of an address at a public forum, in the same way that they are required to do so at a Council or Committee meeting. The Council is to maintain a written record of all conflict-of-interest declarations made at public forums and how the conflict of interest was managed by the Councillor who made the declaration.

CENTRAL DARLING



SHIRE COUNCIL

ORDINARY COUNCIL MEETING

Wednesday, 26 February 2025

10:30 AM

Council Chambers, 21 Reid Street, Wilcannia

BUSINESS PAPER AGENDA

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1 OPENING OF MEETING

The Council Meeting will be declared open by the Mayor/Administrator.

2 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge the traditional custodians of this land and pay respects to Elders past and present.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES

3.2 LEAVE OF ABSENCE

4 DISCLOSURES OF INTEREST

Pursuant to the Model Code of Conduct for Local Councils in NSW Councillors and Council staff are required to declare any pecuniary or non-pecuniary conflicts of interest.

RECOMMENDATION:

That the Disclosures of Interest – Pecuniary and Non-Pecuniary be received and noted.

5 CONFIRMATION OF MINUTES

5.1 PREVIOUS MEETING MINUTES

RECOMMENDATION:

That the Minutes of the Ordinary Council Meeting held on 18 December 2024 be received and confirmed as an accurate record.

Attachments:

1. [Ordinary Council Meeting - 18 December 2024](#)

6 NOTICE OF MOTION

Nil

7 MAYORAL (ADMINISTRATOR) MINUTE(S)

Nil

8 FINANCIAL REPORTS

8.1 CASH AND INVESTMENTS - DECEMBER 2024

FILE NUMBER: GD25/2509
REPORT AUTHOR: MANAGEMENT ACCOUNTANT
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

This report is to provide a summary of Council’s cash and investments as at 31st December 2024.

RECOMMENDATION:

That Council

1. Receive and note the report.

REPORT:

In accordance with *Clause 212 of the Local Government (General) Regulations 2005*, a monthly report setting out details of all money that Council has invested under *Section 625 of the Local Government Act 1993* is required to be submitted to Council.

Cash and Investment Accounts:

Cash and Investment Accounts	Current Month	Last Month	Movement	Interest Rate	Current Month Interest	YTD Interest
Westpac 11am Investment Account	\$4,500,000.00	\$6,000,000.00	(\$1,500,000.00)	1.15%	\$5,482.19	\$62,805.04
Operating Account	\$718,403.55	\$2,512,521.99	\$(1,794,118.44)	N/A	NIL	NIL
Post Office Clearing Account	\$209.00	\$3,147.27	(\$2,938.27)	N/A	NIL	NIL
Total Cash at bank as of 31st December 2024					\$5,218,612.55	

Commentary:

The net movement of cash for the month of December 2024 was a decrease of \$3,297,056.71.

Payments for wages and creditors for the month of December 2024 totalled \$4,618,169.21 and receipts for the month totalled \$1,321,112.50.

Grant debtors outstanding at the end of November are calculated and summarised below:

Grant category	Fund	Amount
----------------	------	--------

Roads	General	\$1,496,000
Flood damage emergency work	General	\$1,015,458
Flood damage restoration work	General	\$4,112,922
Water Treatment Plant	Water	\$4,367,000
Local Roads & Community Infrastructure	General	\$1,771,870
Baaka Cultural Centre	General	\$1,102,000
Total		\$13,865,250

Council's unrestricted funds for this period are less than projected, for the following reasons:

- Expenditure on major projects such as the water treatment plants for Wilcannia, Ivanhoe and White Cliffs continue, along with expenditure of Regional Emergency Road Repair Funding most of which was received in advance combined with expenditure on grants to be claimed after the completion of monthly or milestone reporting and expenditure on flood damage restoration which cannot be claimed until work has been completed, has impacted Council cash inflow.
- The grant debtors have increased as work is completed in line with the terms and conditions of the attached grants. Receipts from outstanding grant debtors has commence and is expected to continue as work is completed on projects and acquittals are submitted for the completed works.

Restrictions:

Restricted Cash and Investments	
	Dec-24
Externally Restricted ⁽¹⁾	(\$000's)
Specific purpose unexpended grants	7,435
Water supplies	-
Sewerage services	1,860
Domestic waste management	587
Total Externally Restricted	9,882
<small>(1) Funds that must be spent for a specific purpose</small>	
Internally Restricted ⁽²⁾	
Employees Leave Entitlements	935
Plant and vehicle replacement	8
Other Waste Management Reserve	387
Total Internally Restricted	1,330
<small>(2) Funds that Council has earmarked for a specific purpose</small>	
Total Restricted Funds	11,212
Total Cash & Investments	5,219
Unrestricted Funds (ie. available after the above Restrictions)	(5,993)
Outstanding Grants Debtors	13,865

Commentary:

The level of unrestricted funds required by Council is generally \$1,000,000. Currently Council's unrestricted funds are below this level mainly due to the receipt of grant funding in advance and

expenditure on major items of capital and repair work, some of which will not be reimbursed until finalisation of the work and acquittal are submitted.

This situation is expected to improve as grant acquittals are finalised and processed by the grant providers.

Attachments:

NIL

8.2 CASH AND INVESTMENTS - JANUARY 2025

FILE NUMBER: GD25/2511
REPORT AUTHOR: MANAGEMENT ACCOUNTANT
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

This report is to provide a summary of Council’s cash and investments as at 31st January 2025.

RECOMMENDATION:

That Council

1. Receive and note the report.

REPORT:

In accordance with *Clause 212 of the Local Government (General) Regulations 2005*, a monthly report setting out details of all money that Council has invested under *Section 625 of the Local Government Act 1993* is required to be submitted to Council.

Cash and Investment Accounts:

Cash and Investment Accounts	Current Month	Last Month	Movement	Interest Rate	Current Month Interest	YTD Interest
Westpac 11am Investment Account	\$2,400,000.00	\$4,500,000.00	(\$2,100,000.00)	1.15%	\$3,450.00	\$66,255.04
Operating Account	\$2,542,231.78	\$718,403.55	\$1,823,828.23	N/A	NIL	NIL
Post Office Clearing Account	\$0.00	\$209.00	(\$209.00)	N/A	NIL	NIL
Total Cash at bank as of 31st January 2025					\$4,942,231.78	

Commentary:

The net movement of cash for the month of January 2025 was a decrease of \$276,380.77.

Payments for wages and creditors for the month of January 2025 totalled \$3,693,988.91 and receipts for the month totalled \$3,417,608,14.

Grant debtors outstanding at the end of January are calculated and summarised below:

Grant category	Fund	Amount
Roads	General	\$770,000
Flood damage emergency work	General	\$1,015,458

Flood damage restoration work	General	\$4,300,860
Water Treatment Plant	Water	\$4,466,331
Local Roads & Community Infrastructure	General	\$1,771,870
Baaka Cultural Centre	General	\$21,929
Power Outage	General	\$147,572
Other grants	General	\$30,691.49
Total		\$12,524,712

Council's unrestricted funds for this period are less than projected, for the following reasons:

- Expenditure on major projects such as the water treatment plants for Wilcannia, Ivanhoe and White Cliffs continue, along with expenditure of Regional Emergency Road Repair Funding most of which was received in advance combined with expenditure on grants to be claimed after the completion of monthly or milestone reporting and expenditure on flood damage restoration which cannot be claimed until work has been completed, has impacted Council cash inflow.
- The grant debtors have increased as work is completed in line with the terms and conditions of the attached grants. Receipts from outstanding grant debtors has commence and is expected to continue as work is completed on projects and acquittals are submitted for the completed works.

Restrictions:

Restricted Cash and Investments	
	Jan-25
	(\$000's)
Externally Restricted ⁽¹⁾	7,328
Specific purpose unexpended grants	7,328
Water supplies	-
Sewerage services	1,860
Domestic waste management	587
Total Externally Restricted	9,775
(1) Funds that must be spent for a specific purpose	
Internally Restricted ⁽²⁾	
Employees Leave Entitlements	935
Plant and vehicle replacement	8
Other Waste Management Reserve	125
Total Internally Restricted	1,068
(2) Funds that Council has earmarked for a specific purpose	
Total Restricted Funds	10,843
Total Cash & Investments	4,942
Unrestricted Funds (ie. available after the above Restrictions)	(5,901)
Outstanding Grants Debtors	12,525

Commentary:

The level of unrestricted funds required by Council is generally \$1,000,000. Currently Council's unrestricted funds are below this level mainly due to the receipt of grant funding in advance and

expenditure on major items of capital and repair work, some of which will not be reimbursed until finalisation of the work and acquittal are submitted.

This situation is expected to improve as grant acquittals are finalised and processed by the grant providers.

Attachments:

NIL

8.3 GRANTS REGISTER - DECEMBER 2024

FILE NUMBER: GD25/2516
REPORT AUTHOR: MANAGEMENT ACCOUNTANT
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

The purpose of this report is to provide a summary Council’s current year grant funding applications status as of 31st December 2024.

RECOMMENDATION:

That Council will:

1. Receive and note the report.

BACKGROUND:

To deliver Council’s commitment to transparency and improved financial management, Council has developed a Grants and Contributions Register, to provide information on grants applied for and received.

REPORT:

For the month of December 2024, scheduled acquittals were completed in line with the reporting requirements of the funding deeds and any approved variations to those deeds.

Morris & Piper continue to assist with grant submissions, approvals and acquittals. Their monthly report for December 2024, including a work plan up to March 2025, is attached to this report.

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
2 Local & Regional Governance	2.1 Shire governance	2.1.4 Ensure that governance of the shire is focused on the effective planning and delivery of adequate and appropriate services and facilities to local communities

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	Positive
Environmental	Positive
Economic	Positive
Governance	Positive

Financial and Resource Implications:

Ensures that any funding sourced is being deployed within the approved scope of services, works and facilities for which they were intended.

Policy, Legal and Statutory Implications:

Regulation 208 of the Local Government (General) Regulation 2005 provides a requirement that:

A member of the staff of a council who has control of any of the council's accounting records must—

(a) produce those records for inspection and audit in proper order whenever directed or requested to do so by the council's mayor, responsible accounting officer, general manager (if not the council's responsible accounting officer) or auditor or by the Director-General or a person to whom the Director-General's functions under *section 430 of the Act* have been delegated or subdelegated under *section 745 of the Act*, and

(b) render all practicable assistance to the mayor, responsible accounting officer, general manager, auditor, the Director-General, or such a delegate or subdelegate with respect to those records.

Risk Management - Business Risk/Work Health and Safety/Public:

Periodic reporting enables Council to keep both funding providers, and the community informed on the deployment of those funds as intended and as such significantly mitigate the risk of inappropriate usage of those funds.

OPTIONS:

Nil.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:**Internal Exhibition:**

Not Required

External Exhibition:

Not Required

Attachments:

1. [Morris & Piper Monthly Report December 2024](#)
2. [CDSC Second Quarter Grant Review December 2024](#)
3. [CDSC Grant Opportunities December 2024](#)
4. [Grant Register December 2024](#)

8.4 GRANTS REGISTER - JANUARY 2025

FILE NUMBER: GD25/2517
REPORT AUTHOR: MANAGEMENT ACCOUNTANT
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

The purpose of this report is to provide a summary Council’s current year grant funding applications status as of 31st January 2025.

RECOMMENDATION:

That Council will:

1. Receive and note the report.

BACKGROUND:

To deliver Council’s commitment to transparency and improved financial management, Council has developed a Grants and Contributions Register, to provide information on grants applied for and received.

REPORT:

For the month of January 2025, scheduled acquittals were completed in line with the reporting requirements of the funding deeds and any approved variations to those deeds.

Morris & Piper continue to assist with grant submissions, approvals and acquittals. Their monthly report for January 2025, including a work plan to June 2025, is attached to this report.

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
2 Local & Regional Governance	2.1 Shire governance	2.1.4 Ensure that governance of the shire is focused on the effective planning and delivery of adequate and appropriate services and facilities to local communities

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	Positive
Environmental	Positive
Economic	Positive
Governance	Positive

Financial and Resource Implications:

Ensures that any funding sourced is being deployed within the approved scope of services, works and facilities for which they were intended.

Policy, Legal and Statutory Implications:

Regulation 208 of the Local Government (General) Regulation 2005 provides a requirement that:

A member of the staff of a council who has control of any of the council's accounting records must—

(a) produce those records for inspection and audit in proper order whenever directed or requested to do so by the council's mayor, responsible accounting officer, general manager (if not the council's responsible accounting officer) or auditor or by the Director-General or a person to whom the Director-General's functions under *section 430 of the Act* have been delegated or subdelegated under *section 745 of the Act*, and

(b) render all practicable assistance to the mayor, responsible accounting officer, general manager, auditor, the Director-General, or such a delegate or subdelegate with respect to those records.

Risk Management - Business Risk/Work Health and Safety/Public:

Periodic reporting enables Council to keep both funding providers, and the community informed on the deployment of those funds as intended and as such significantly mitigate the risk of inappropriate usage of those funds.

OPTIONS:

Nil.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:**Internal Exhibition:**

Not Required

External Exhibition:

Not Required

Attachments:

1. [Morris & Piper Monthly Report January 2025](#)
2. [CDSC Third Quarter Grant Review January 2025](#)
3. [CDSC Grant Opportunities January 2025](#)
4. [Grant Register January 2025](#)

8.5 QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2024

FILE NUMBER: GD25/3140
REPORT AUTHOR: FINANCE MANAGER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

This report is to provide a summary of Council's financial performance against budget as at 31st December 2024. This report also recommends amendments to Council's budget.

RECOMMENDATION:

That Council will:

1. Receive the report
2. Note that the projected net operating surplus for the financial year 2024-25 is unchanged at \$15,000 and that there are no current amendments to the 2024-25 budget.
3. Note that the projected net operating surplus for the financial year 2024-25 is unchanged at \$15,000 and that there are no current amendments to the 2024-25 budget.

BACKGROUND:

Regulation 203 of the Local Government (General) Regulation 2005 provides a requirement that:

(1) Not later than 2 months after the end of each quarter (except the June quarter), the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the statement of the council's revenue policy included in the operational plan for the relevant year, a revised estimate of the income and expenditure for that year.

(2) A budget review statement must include or be accompanied by:

- (a) a report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure, and
- (b) if that position is unsatisfactory, recommendations for remedial action.

In accordance with s.211 (Authorisation of expenditure) of the *Local Government (General) Regulations 2005*:

(1) A council, or a person purporting to act on behalf of a council, must not incur a liability for the expenditure of money unless the council at the annual meeting held in accordance with subclause (2) or at a later ordinary meeting:

- (a) has approved the expenditure, and
- (b) has voted the money necessary to meet the expenditure.

The QBRS appears as attachments and has been produced in accordance with the guidelines and standards issued by the Office of Local Government.

REPORT:

Operational Budget Result:

The December 2024 Quarterly Budget review shows no change to the projected 2024-25 net operating surplus (before capital items) of \$15,000.

Capital Budget Result:

The December 2024 Quarterly Budget Review shows no new adjustment to the budgeted capital works program.

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
2 Local & Regional Governance	2.1 Shire governance	2.1.1 Design and implement governance systems within the shire that are culturally responsive and ensure communities have effective local democratic structures and representation
		2.1.2 Undertake ongoing engagement with shire Communities to ensure their input in the design of local governance structures and services
		2.1.3 Manage governance of the Central Darling region in co-operation with other existing governance systems including those provided by Local Area Land Councils and the Murdi Paaki Regional Assembly and Community Working Parties
		2.1.4 Ensure that governance of the shire is focused on the effective planning and delivery of adequate and appropriate services and facilities to local communities

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	Positive
Environmental	Positive
Economic	Positive
Governance	Positive

Financial and Resource Implications:

Monitoring of the Quarterly Budget Review enables timely financial management.

Policy, Legal and Statutory Implications:

Clause 203 (1) of the Local Government (General) Regulation 2005 requires Council's Responsible Accounting Officer to prepare and submit a quarterly budget review statement to the governing body of Council.

Risk Management - Business Risk/Work Health and Safety/Public:

Quarterly reporting allows Council to keep informed of the progress of the budget to actual income and costs.

OPTIONS:

NIL

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:**Internal Exhibition:**

Not required.

External Exhibition:

Not required.

Attachments:

1. [Statement by RAO](#)
2. [Income & Expense by Type](#)
3. [Income & Expense by Activity](#)
4. [Capital Budget](#)
5. [Cash & Investments](#)
6. [Key Performance Indicators](#)
7. [Other Expenses](#)

9 GOVERNANCE REPORTS

9.1 NEW POLICY - VERGE AND STREET TREE POLICY

FILE NUMBER: GD25/2542
REPORT AUTHOR: GOVERNANCE OFFICER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

The purpose of this report is to seek approval of Central Darling Shire Council (CDSC)'s draft Verge and Street Tree Policy (Version One).

RECOMMENDATION:

That Council will:

1. Receive the report
2. Approve the draft Verge and Street Tree Policy.
3. Place the Verge and Street Tree Policy on public exhibition for a period of 28 days to allow for public review and submissions.

BACKGROUND:

The Verge and Street Tree Policy provides guidelines for residents to create, install and maintain an authorised street verge in front of their property on CDSC land. It supports the strategic plan delivery program objectives for the greening and beautification of towns and streetscapes.

REPORT:

CDSC supports the opportunity for residents to plant and maintain verge gardens adjacent to their property. Verges (commonly referred to as nature strips) provide an area to increase biodiversity, offer a way to reduce maintenance with the right planting, and can make the area aesthetically appealing. This policy provides guidance for residents to do that in a way to ensure their design complies with Council requirements, minimises risk and considers other uses associated with the space.

The policy ensures residents:

- Consider responsibility in relation to other users including pedestrians, cyclists and motorists;
- Consider the other functions of the land including garbage collection, stormwater management, utility service corridors, parking and street trees; and
- Promotes and guides effective management and maintenance of established street trees

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
------------------------	----------------	---------

5 Rural and Urban Land Use	5.2 Greening and beautification of towns	5.2.3 Develop an ongoing program to plant street trees throughout towns and villages within the shire
		5.2.1 Develop and maintain streetscape masterplans for towns and villages within the shire

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	Positive
Environmental	Positive
Economic	NA
Governance	Positive

Financial and Resource Implications:

There are no financial implications, as the implementation of the new policy will be managed within existing staff resources.

Policy, Legal and Statutory Implications:

Nil.

Risk Management - Business Risk/Work Health and Safety/Public:

Without a formal policy in place, CDSC can be exposed to a greater risk of public safety and non-compliance with desired standards.

OPTIONS:

That Council approves the draft Verge and Street Tree Policy as presented, or, makes recommendations for any changes needed before placing on Public Exhibition,

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Internal Exhibition:

Approved by the Management / Executive Group (ManEx) at their meeting on 12 February 2025.

External Exhibition:

To be placed on public exhibition via CDSC’s website for a minimum of 28 days, to allow for community review and comment.

Attachments:

1. [Verge and Street Tree Policy V1 2025](#)

9.2 HUMAN RESOURCE MANAGEMENT ACTIVITIES

FILE NUMBER: GD25/2550
REPORT AUTHOR: HUMAN RESOURCE OFFICER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

The purpose of this report is to provide Council with information on the current human resource activities to ensure the organisation meets its statutory and legislative requirements.

RECOMMENDATION:

That Council will:

1. Receive and note the report

REPORT:

Recruitment Activities

Below is a summary of recruitment activities undertaken during the period 1 November 2024 to 31 January 2025:

Position	Status / Progress
Animal Control Officer (CDSC1236)	Internal and external recruitment – Successful candidate has commenced
Project Engineer (CDSC1243)	Internal and external recruitment – Successful candidate has commenced
Customer Service Officer, Ivanhoe (CDSC1310)	Internal and external recruitment – Successful candidate has commenced
Contracts and Procurement Officer (CDSC1123)	Internal and external recruitment – Successful candidate has commenced
Utilities Engineer (CDSC1231)	Internal and external recruitment – Successful candidate has commenced
Road Engineer (CDSC1211)	Internal and external recruitment – Successful candidate has commenced
Customer Service Manager (CDSC1121)	Internal and external recruitment – recruitment underway

While securing qualified candidates for professional roles remains a challenge, Council has seen a positive uptake of new migrants who are seeking a role in regional / remote NSW.

Organisation Structure

Below is a summary of the FTE numbers as at 14 February 2025. There is no change from the previous report.

Department	FTE as at 30/6/22	FTE as at 30/6/23	FTE as at 30/6/24	2024/2025		
				Occupied FTE as at 14/02/25	Vacant FTE as at 14/02/25****	Proposed Variation to FTE
Governance	5.23	5.20	5.20	4.63	0.57	0
Customer Service	*** 13.40	*** 15.00	11.43	11.00	1.00	0
Finance			6.57	7.57	0.50	0
Shire Services	* 44.60	* 48.68	* 47.10	** 33.99	** 8.00	0
Total	* 63.23	* 68.88	* 70.30	** 57.19	** 10.07	0

- * includes 3.53 FTE for casuals and 1.29 FTE for swimming pool attendants
- ** excludes 3.53 FTE for casuals and 1.29 FTE for swimming pool attendants
- *** FTE reflects former Business Services structure
- **** Subject to proposed variation being approved by Council.

NSW State Government / Office of Local Government – A fresh start for local government apprentices, trainees and cadets’ program

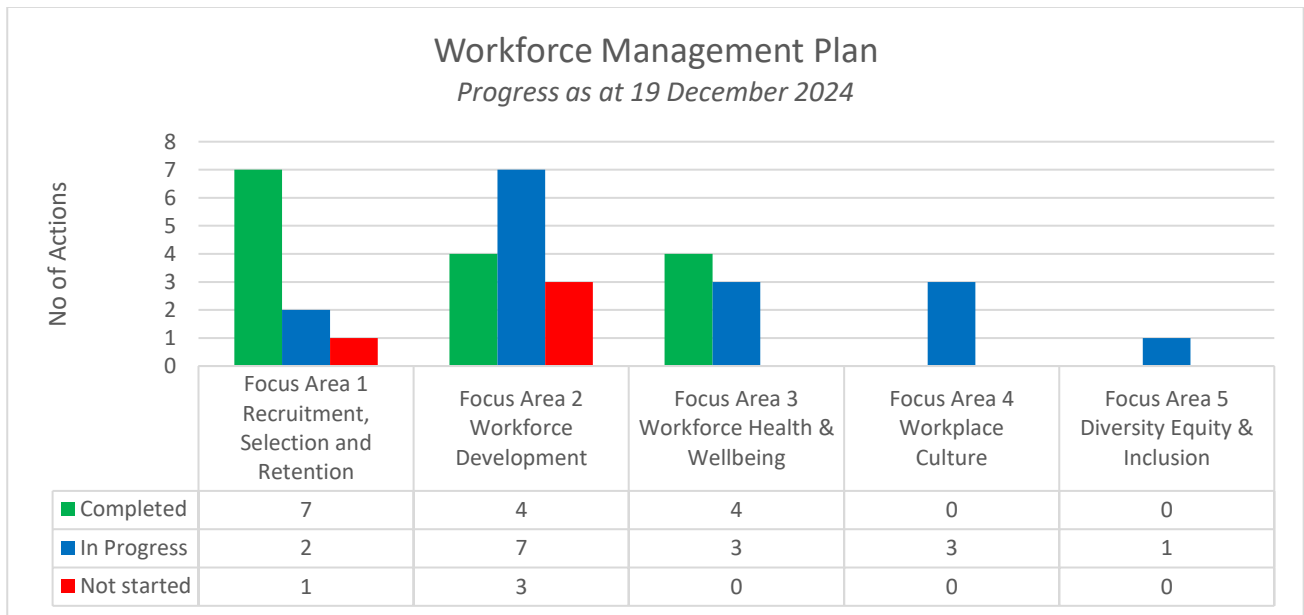
As part of Round 1 of the “A fresh start for local government apprentices, trainees and cadets’ program, Council has been successful in securing funding for the following positions:

- Traineeship - Certificate III – Local Government (Business Administration) - Wilcannia
- Traineeship - Certificate III – Water Operations – Wilcannia
- Apprenticeship - Certificate III – Civil Construction - Wilcannia

Council is currently working with the local CDP provider, Yilabara, to identify and source candidates for the 2 x traineeships from within the community. A student from Wilcannia Central School has been offered the apprenticeship in civil construction.

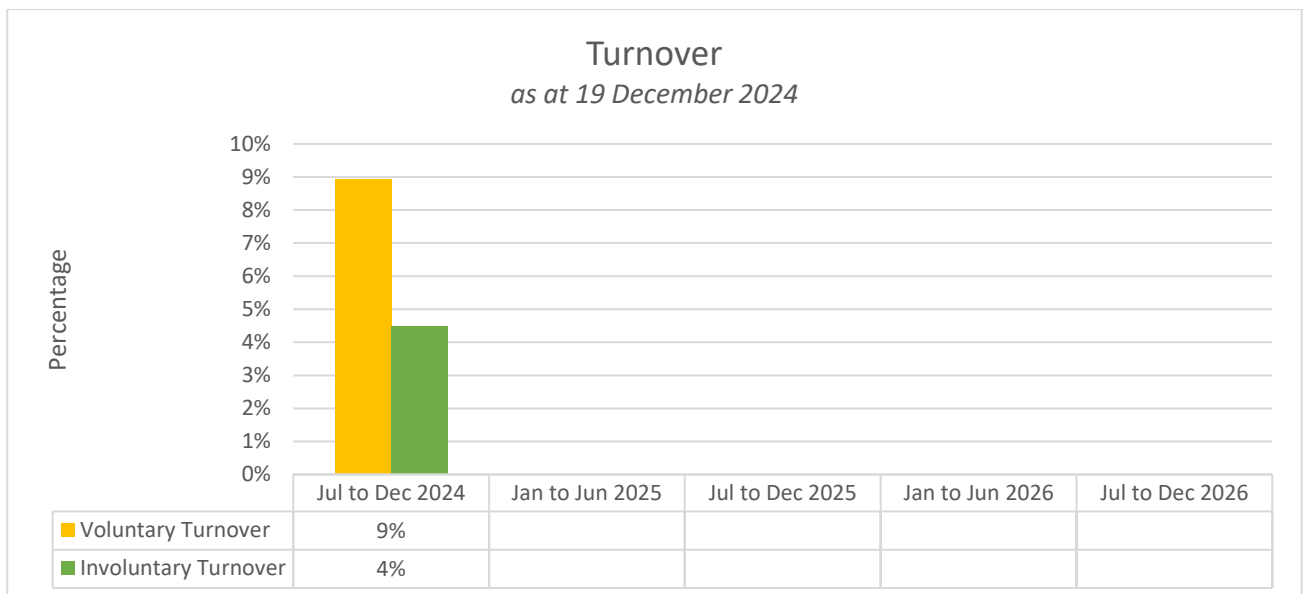
As the program is scheduled to run for the next 6 years, Council will seek to secure further funding for other areas within the Shire once the current participants have settled into their roles.

Workforce Management Plan



Commentary – The Workforce Management Plan is an Integrated Planning & Reporting required document, which is reported on each year in the Annual Report.

Workforce Turnover



Commentary – Voluntary turnover is where the employee has resigned or retired. Involuntary turnover is where CDSC has ended the employment. Turnover excludes casuals.

Attachments:

NIL

10 CUSTOMER SERVICE REPORTS

10.1 COUNCIL COMMUNITY GRANTS APPLICATION- WHITE CLIFFS GYMKHANA CLUB

FILE NUMBER: GD25/2176
REPORT AUTHOR: GENERAL MANAGER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

EXECUTIVE SUMMARY:

Council has received Community Grants application from the White Cliffs Gymkhana and Rodeo Club for \$1,000, to assist in holding an event in April 2025. The purpose of the report is for Council to determine allocation of funding for \$1,000 to the White Cliffs Gymkhana and Rodeo Club.

RECOMMENDATION:

That Council will:

1. Receive the report
2. Council approves the allocation of \$1,000 to White Cliffs Gymkhana and Rodeo Club from the Community Grants budget.

BACKGROUND:

The White Cliffs Gymkhana and Rodeo is one of the last remaining bush events in the Western Division of NSW. The Gymkhana has been held annually for more than 100 years and is one of the few continuing successful weekends, outback events. The family orientated weekend attracts young and old alike, with people travelling from Sydney, Melbourne, Adelaide and everywhere in-between to enjoy what the weekend has to offer. Gymkhana events are held on Saturday followed by a twilight tug 'o' war and novelty events for non-horse-riding people of all ages with the main attraction, the Rodeo, held Sunday afternoon.

The cost for holding this event is the Rodeo at approximately \$9,500. Funds are raised through the gate fees and the bar to cover the costs. The nomination fees for the Rodeo all goes back into the prize money for the riders. The Club also hires a Band, Rodeo Announcer, Clowns, Judges, Pick-up Men and Horses, totally to a cost of around \$9,000.

Money raised over the weekend goes towards local charities and organisations as the local hospital, White Cliffs Public School and the Royal Flying Doctor Service. Money is also reserved for maintenance and upgrades to the facility.

REPORT:

Annually, Council commits funds for Community Grants for community groups and organisations throughout the shire for events to be held or minor infrastructure improvements to their facilities. The budget for 2024/25 financial year \$10,000 Expenditure so far for this financial year is \$1,755, leaving remaining funds of \$8,245.

The application from the White Cliffs Gymkhana and Rodeo Club meets the criteria to request community funding to assist in running the event. The club last applied and received funding from Council's Community Grants funding of \$1,000 in 2022/23 financial year.

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPERATIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
1 Community and Culture	1.4 Local sport and recreation	1.4.3 Provide financial and other support for communities in the shire, to pursue new initiatives in local sporting and recreation activities

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	Positive
Environmental	NA
Economic	Positive
Governance	NA

Financial and Resource Implications:

Nil, as expenditure is within budget.

Policy, Legal and Statutory Implications:

Nil

Risk Management - Business Risk/Work Health and Safety/Public:

No risk to Council

OPTIONS:

Council could reject the request for funding assistance.

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Internal Exhibition:

Nil

External Exhibition:

Nil

Attachments:

1. [White Cliffs Gymkhana and Rodoe Club Community Grants Application](#)

11 SHIRE SERVICES REPORTS

11.1 ENVIRONMENTAL SERVICES REPORT JANUARY 2025

FILE NUMBER: GD25/2079
REPORT AUTHOR: ENVIRONMENTAL HEALTH OFFICER
RESPONSIBLE DIRECTOR: DIRECTOR SHIRE SERVICES

EXECUTIVE SUMMARY:

The purpose of this report is to provide an update on Environmental Services Performance for January 2025 for Central Darling Local Government Area.

RECOMMENDATION:

That Council will:

1. Receive and note the report.

REPORT:

Statistics for January 2025		
Development approvals / final certificates issued under Part 4, Part 5 of the <i>Environmental Planning and Assessment Act 1979</i> . Number of Certificates issued under the <i>Local Government Act 1993</i> .	Number of DAs Approved – New Dwellings	1
	Number of DAs Approved – Renovation	0
	Number of DAs Approved – Other	1
	Total Value of DAs Approved	Total: \$983,500.00
	Number of Construction Certificates / Crown Construction Certificates Issued	1
	Number of Complying Development Certificates issued	0
	Number of LGA S68 Approvals	0
	Number of Occupation Certificates Issued	0
	Number of completion Certificates issued (S68)	0
	Section 10.7 Planning Certificates	19
Food Safety	Food Premises Inspected	4
Animal Control Activities -	Impounded	53 Dogs
	Surrendered	0 Dogs
	In pound at end of month	0 Dogs
	Escaped	0 Dogs
	Rehomed	19 Dogs
	Returned to Owner	9 Dogs
	Euthanized	26 Dogs
	Registrations	7 Dogs

	Microchipped	11 Dogs
	Penalty Notices Issued	0
Water Sampling	Microbiology Samples Collected	5
	Chemistry Samples Collected	0
	Non-Compliant Samples	0
	Darling River Algae Samples	0
	Pools	4

Attachment: Nil

Attachments:

NIL

11.2 DEVELOPMENT APPLICATION APPROVAL - 34 JOHNS STREET IVANHOE

FILE NUMBER: GD25/2211
REPORT AUTHOR: SENIOR PLANNER
RESPONSIBLE DIRECTOR: DIRECTOR SHIRE SERVICES

EXECUTIVE SUMMARY:

To provide Council with the delegated assessment planning report by an independent planning consultant for the development application – D17 – 2024 – PAN 489713 – 34 John Street Ivanhoe, for the installation of a manufactured dwelling, and carport with associated site works including footings and piers and associated sub structure and landscape works.

The delegated assessment report by planning consultant SKM Planning – Kelly McNicol, has recommended the approval of the development application D17 – 2024 – PAN 489713 – 34 John Street Ivanhoe, for the installation of a manufactured dwelling, and carport with associated site and ancillary works.

The delegated assessment planning report recommends approval of the development application, as this dwelling is for council staff accommodation in Ivanhoe.

RECOMMENDATION:

That Council will:

1. Receive the report
2. Note the information within the delegated assessment planning report by the independent planning consultant for development application D17 – 2024 – PAN 489713 – 34 John Street Ivanhoe, for the installation of a manufactured dwelling, and carport with associated site and ancillary works.
3. Approve the development application D17 – 2024 – PAN 489713 – 34 John Street Ivanhoe, for the installation of a manufactured dwelling, and carport with associated site and ancillary works.

BACKGROUND:

The delegated assessment planning report was prepared by an independent town planner – SKM Planning Pty Ltd. There were no submissions received for the proposal, after the exhibition period (17 December 2024 until 31 January 2025) upon the Central Darling Shire Council website.

The manufactured dwelling is for use as council worker housing in Ivanhoe.

PROCESS:

The development application was placed on public exhibition for over 28 days on the Central Darling Shire Council website. There were no submissions received.

Council is required to determine the development application as the dwelling is located upon council owned land.

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPEARTIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
6 Infrastructure and Services	6.5 Local services	6.5.5 Identify and implement incentives to support staff retention within essential services (health,

		education, etc.) operating within the shire
		6.5.1 Ensure the planning and provision of services to Central Darling Shire communities reflects current and future community needs

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	Positive
Environmental	Positive
Economic	Positive
Governance	Positive

Financial and Resource Implications:

Council requires housing to attract quality council staff, particularly in Ivanhoe were the residential stock is limited.

Policy, Legal and Statutory Implications:

An independent assessment of the development application was required as the land owner is Central Darling Shire Council.

Risk Management - Business Risk/Work Health and Safety/Public:

Council requires housing for staff, and to retain council staff.

OPTIONS:

N/A

COUNCIL SEAL REQUIRED:

Yes

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Internal Exhibition:

N/A

External Exhibition:

The development application was exhibited on the council website from (17 December 2024 until 31 January 2025) .

Attachments:

1. [Delegated Assessment Planning Report - D17 2024 PAN 489713 - 34 John St Ivanhoe](#)

11.3 COUNCIL ENDORSEMENT OF SUBDIVISION CERTIFICATE NO. 09/2024 FOR LOT 3492 DP765784**FILE NUMBER: GD25/2217****REPORT AUTHOR: SENIOR PLANNER****RESPONSIBLE DIRECTOR: DIRECTOR SHIRE SERVICES**

EXECUTIVE SUMMARY:

For Council to endorse the subdivision certificate issued under the provisions of the *Local Government Act 1919* of a perpetual lease issued under the Western Division Perpetual Leasehold title for Lot 3492 DP 765784 into two separate lots, located upon an unnamed road in Mossgiel.

The subdivision of Lot 3492 DP 765784 into two separate lots was approved under the development application D09 2024 PAN 452595.

RECOMMENDATION:

That Council will:

1. Receive the report
2. Endorse the subdivision certificate No. 09/2024 issued under the provisions of the *Local Government Act 1919*, for the proposed subdivision of Lot 3492 DP 765784 into two separate lots.
3. Stamp the subdivision certificate 09/2024 and plan for Lot 3492 DP 765784.

BACKGROUND:

The application for the subdivision of Lot 3492 DP 765784 into two separate lots was approved on 29 August 2024 under the development application D09 2024 PAN 452595.

The subdivision is for Lot 3492 DP 765784 which is a perpetual lease issued under the Western Division Perpetual Leasehold title. The subdivided lots will remain perpetual leases.

A plan of subdivision cannot be registered in NSW LRS unless the subdivision certificate is issued under the provisions of the *Local Government Act 1919*. This applies to all land in NSW.

PROCESS:

The subdivision certificate must be completed with the following information:

1. The signatory to the certificate must qualify their authority by striking out inappropriate titles under their signature.
2. The signatory must be:
 - a. An authorised person of the consent authority, which issued the development consent,
 - b. An authorised officer of the local council,
 - c. The identity of the authority must be stated,
 - d. The file number given to the application must be shown. This includes any internal file number utilised by a Crown Authority.
 - e. All subdivision certificates must be signed pursuant to section 109J.

The stamped Certificate and plans are returned to the registered Land surveyor to be submitted to the Department of Lands.

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPEARTIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
4 Local Economy	4.4 Agriculture	4.4.3 Undertake necessary measures to ensure water security for local agriculture
6 Infrastucture and Services	6.3 Local and regional roads	6.3.1 Ensure ongoing rural and regional equity of access

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	NA
Environmental	Positive
Economic	Positive
Governance	Positive

Financial and Resource Implications:

No financial implications to council.

Policy, Legal and Statutory Implications:

The 2 lots can be separately sold or leased.

Risk Management - Business Risk/Work Health and Safety/Public:

N/A

OPTIONS:

N/A

COUNCIL SEAL REQUIRED:

Yes

COMMUNITY ENGAGEMENT AND COMMUNICATION:

Internal Exhibition:

No

External Exhibition:

Exhibited for 28 days, not submissions were received.

Attachments:

1. [Subdivision Certificate](#)

11.4 URBAN AND RURAL ADDRESSING PROJECT AND GAZETTAL OF ROAD NAMES**FILE NUMBER: GD25/2218****REPORT AUTHOR: SENIOR PLANNER****RESPONSIBLE DIRECTOR: DIRECTOR SHIRE SERVICES**

EXECUTIVE SUMMARY:

For Council to note the following update on the urban and rural addressing project, and the initial gazettal of part of the Central Darling Shire Council roads, streets and lanes.

Council has followed the state guidelines for the urban and rural addressing project, and for the naming and gazettal of road names. Council exhibited the proposed road names in December 2024 and January 2025. On the completion of the of the exhibition, there were three submissions received. These submissions did not directly relate to the exhibited road names and will be responded to by Council.

The Geographic Names Board and the Spatial Services addressing team at the Department of Customer Service have informed Council that following the gazettal of the first number of roads, streets and lanes, that the draft urban and rural addresses will be approved.

The gazettal of the first batch of Central Darling Shire Council roads, streets and lanes will be on the 28th February 2025. Following the gazettal, Spatial Services addressing team will send the approved street addresses to relevant State and Commonwealth agencies.

Council will be required to inform various State and Commonwealth Departments and other organisations or stakeholders as necessary.

Approval of Councils new addresses is contingent on all other roads, streets and lanes be gazetted in the ensuing 12 months.

RECOMMENDATION:

That Council will:

1. Receive the report
2. Note the information provided.
3. Endorse the continuation of the gazettal of the remaining roads, streets and lanes.
4. Inform the Central Darling Shire Council residents and land owners of the new street addresses.
5. Inform relevant State and Commonwealth Departments and other relevant stakeholders of the new street addresses.

BACKGROUND:

In July 2021 Central Darling Shire Council embarked on a program to rationalise urban and rural addresses throughout the shire.

The program was funded through the NSW State Government Local Drought Stimulus package.

The goal of the project was to ensure consistent street and housing numbering throughout the shire.

There has been increased demand for relevant, accurate and authoritative address information to support community, government and business.

The draft rural and urban address project information was on public exhibition and consultation between August to October 2022, and a further exhibition and consultation period between 12 December 2022 until 6 February 2023. This was followed by resident technical information sessions carried out by Council Staff and the GIS consultant in White Cliffs, Wilcannia, Ivanhoe and Menindee.

The proposed road, streets and lane names were exhibited on Central Darling Shire Council website from 29 February 2024 until 4 April 2024, submissions were received and further consultation with the community was undertaken to address the issues raised. Following the exhibition and community consultation the revised list of roads, streets and lanes names were submitted to the Geographic Names Board and the addressing team at Spatial Services for comment.

The list of names was revised, and information sheets provided upon each road name to the Geographic Names Board name proposal portal.

A further exhibition of the pre-approved road, street and lane names was then publicly exhibited from 17 December 2024 until 31 January 2025. Three submissions were received, these were reviewed and they don't relate to the proposed road names. The issues raised will be addressed in the next part of the road name gazettal process.

To meet the current timeframe (to enable the community and residents to enrol to vote in the upcoming Commonwealth and local elections) the Geographic Names Board and the addressing team at Spatial Services have agreed to gazette the first batch of proposed road names on 28th February 2025. Following the gazettal of the road names, the draft urban and rural addresses will be approved by the address team at Spatial Services.

The approval of the street addresses was based upon Central Darling Shire Councils gazettal of the remainder of the Councils roads, streets and lanes with the next 12 months.

These updated street addresses will enable NSW emergency services to accurately identify street addresses during emergencies. The legal street addresses will enable utilities to be connected to dwellings and properties and enable the residents to vote in the upcoming elections.

LINKS TO THE COMMUNITY STRATEGIC PLAN AND DELIVERY PROGRAM AND OPEARTIONAL PLAN:

Focus/Goals/Objectives	Strategic Area	Actions
1 Community and Culture	1.1 Housing	1.1.3 Identify and secure necessary funding to improve and add to existing housing stock with the construction of sustainable, environmentally appropriate and culturally responsive houses in Wilcannia and Menindee
		1.1.5 Establish an ongoing schedule of maintenance to ensure that existing and future housing stock is in livable condition
	1.3 Services and facilities for and aging population	1.3.2 Provide appropriate services and facilities to meet the mobility needs of older people
		1.3.3 Ensure the availability of a range of local services to address home support needs of older people
2 Local & Regional Governance	2.1 Shire governance	2.1.1 Design and implement governance systems within the shire that are culturally responsive and ensure communities have effective local democratic structures and representation
		2.1.2 Undertake ongoing engagement with shire Communities to ensure their input in the design of local governance structures and services

		2.1.3 Manage governance of the Central Darling region in co-operation with other existing governance systems including those provided by Local Area Land Councils and the Murdi Paaki Regional Assembly and Community Working Parties
		2.1.4 Ensure that governance of the shire is focused on the effective planning and delivery of adequate and appropriate services and facilities to local communities
4 Local Economy	4.3 Tourism	4.3.1 Provide ongoing support to existing local tourism associations and ensure cultural diversity

SUSTAINABILITY ASSESSMENT:

	Assessment
Social	Positive
Environmental	Positive
Economic	Positive
Governance	Positive

Financial and Resource Implications:

To continued preparation of the Central Darling Shire Council roads, streets and lanes for gazettal will result in additional costs from the GIS consultant. The submission of each road, street and lane to the Geographical Names Board - road name proposal portal will take at least 4 hours per road. This will result in the allocation of a staff member to undertake this work. Council has only gazetted a small proportion of its roads for gazettal.

Policy, Legal and Statutory Implications:

The Geographical Names Board and Spatial Services addressing team require Central Darling Shire Council to gazette the remainder of the council roads, streets and lanes to support and legalise the new addresses throughout the council area.

Risk Management - Business Risk/Work Health and Safety/Public:

The Department of Customer Service Geographic Names Board and Spatial Services addressing team require council to gazette the remaining roads to ensure the legality of the new council wide addresses.

OPTIONS:

N/A

COUNCIL SEAL REQUIRED:

No

COMMUNITY ENGAGEMENT AND COMMUNICATION:**Internal Exhibition:**

No

External Exhibition:

Yes there has been numerous public exhibitions of both the proposed new street addresses and the proposed road, street and lane names. This has been accompanied by community information sessions and workshops across the council area. Submissions received from the exhibition have been actioned. The final exhibition three submissions will be addressed in the continued process of the gazettal of all councils roads, streets and lanes.

Attachments:

NIL

11.5 ROADS AND AERODROMES

FILE NUMBER: GD25/3187
REPORT AUTHOR: DIRECTOR SHIRE SERVICES
RESPONSIBLE DIRECTOR: DIRECTOR SHIRE SERVICES

EXECUTIVE SUMMARY:

The purpose of this report is to provide an update on road and aerodrome maintenance and capital works expenditure within the Central Darling Local Government Area.

RECOMMENDATION:

That Council will:

1. Receive and note the report

REPORT:

State Roads

Council is engaged by Transport for NSW (TfNSW) to maintain the State Highway network within the Shire boundaries. The two State Highways are the Barrier Highway and the Cobb Highway.

Council is engaged under contract conditions specified under the Routine Maintenance Council Contract (RMCC). The contract details routine works required to be completed throughout the year and capital works which are supplied to Council via a Works Order (WO).

2024/25 RMCC Routine Maintenance allocation is: \$1,387,606.

2024/25 RMCC Works Orders value is \$2,097,413

- SH8 Heavy Patching \$487,191
- SH21 Heavy Patching \$868,450
- SH8 Resurface Prep \$553,364
- SH21 Resurface Prep \$188,407

All WO from previous year (2023/24) have now been completed, value \$3,806,616

Works Description	Original Budget	% Expended	Remaining budget
Routine	\$1,387,606	35%	\$897,432
WO	\$2,097,413	100%	\$0

Regional Roads

Council maintains 790km of Regional Roads throughout the Shire.

2023/24 Regional Road Block Grant amount (including roads, traffic and supplementary components) is \$2,919,000

The Regional Emergency Road Repair Fund (RERRF) allocation for Regional Roads is \$4,224,500. The works include improvements to unsealed formation, gravel resheeting works and culvert works. Works will be delivered over 3 years.

The Pooncarie Rd Initial Seal Project reached Practical Completion 20 August 2024. Staff will prepare the final completion report for State and Federal Government agencies to enable the final milestone payment to be claimed in December 2024.

The pavement and verge damage sustained as part of the earlier flood events have also been completed August 2024.

Works Description	Original Budget	% Expended	Remaining Budget
Regional Road Block Grant	\$2,919,000	59%	\$1,202,748
RERRF – Regional Roads	\$4,224,500	83%	\$698,771
Pooncarie Rd IS project	\$39,600,000	100%	\$0

Local Roads

Council maintains 1600km of Local Roads throughout the Shire.

2024/25 Operating budget is \$1,994,730 funded from the Financial Assistance Grant (FAG) – Local Roads Component.

2023/24 Roads to Recovery (R2R) allocation is \$1,001,818. Three capital improvement projects are programmed for completion by December 2024.

The Regional Emergency Road Repair Fund (RERRF) allocation for Regional Roads is \$6,250,475. The works include improvements to unsealed formation, gravel resheeting works and culvert works. Works will be delivered over 3 years.

Fixing Local Roads (FLR Rd 4) Program was successful for funding of \$2,343,471 with contribution amount of 10% to complete the realignment, construction, and seal of the Racecourse Road Menindee. Initial survey and Environmental works have been completed. Native Title Claim and legal road issues are in discussions with Crown Lands and the Barkindji Native Title Corporation. Extension of Time has been granted by TfNSW – start construction 1/6/2025, project completion 20/12/2025.

Council attended the annual general meeting of the BNTC in Buronga, 30 November 2024, to present and update the members on the project details. Council have received a letter of support

from NTS Corp on behalf of the BNTC. An Indigenous Land Use Agreement (ILUA) is being drafted by NTS Corp which will be presented to Council for consideration upon receipt. Further survey work is being undertaken to ascertain alignment and proposed road easement width and area's.

Works Description	Original Budget	% Expended	Remaining Budget
Local Roads Component (FAG)	\$1,994,730	51%	\$972,365
Ivanhoe-Menindee Rd RCBC (R2R)	\$400,000	100%	\$0
Wilc-Menindee East Rd RCBC (R2R)	\$400,000	100%	\$0
Teryawynia-Ashmont Rd RCBC (R2R)	\$400,000	100%	\$0
Racecourse Rd (FLR Rd 4)	\$2,343,471	6%	\$2,203,817
RERRF – Local Roads	\$6,250,475	58%	\$2,664,645

Maintenance

Five grading crews are currently working on local and regional roads within the Shire. A brief summary of activities is detailed below for Council's information.

Crew 1

- February/ March/ April SR33 Abbotsford Rd, Ivanhoe aerodrome, SR20 Baden Park Rd

Crew 2

- February/ March/ April Wilcannia aerodrome, SH8 Barrier Highway shoulder grading, MR68B Wilcannia-Menindee West Rd

Crew 3

- February/ March/ April Racecourse Rd, Loop Rd, MR433 Ivanhoe-Menindee Rd RCBC approaches, SR10 Menindee-Wilcannia East Rd RCBC approaches, MR68B Wilcannia-Menindee West Rd

Crew 4

- February. March/ April SH21 Cobb Highway Heavy patching, MR435 Opal Miners Way Heavy patching, Wilson & Adams st reconstruction Wilcannia

Crew 5

- February/ March/ April SR3 Tilpa-Tongo Rd, SR5 Wanaaring Rd

Aerodromes

Council maintains 6 aerodromes throughout the Shire: Wilcannia, Menindee, Ivanhoe, White Cliffs, Tilpa and Emmdale.

Council’s application under the Remote Aerodrome Upgrade Program (RAUP) Rd 10 for the Wilcannia amenities and water supply was unsuccessful.

Works Description	Original Budget	% Expended	Remaining Budget
Aerodromes R&M	\$313,000	33%	\$210,050

Attachments:

NIL

11.6 WATER AND SEWER UPDATE

FILE NUMBER: GD25/3289
REPORT AUTHOR: OPERATIONS MANAGER
RESPONSIBLE DIRECTOR: DIRECTOR SHIRE SERVICES

EXECUTIVE SUMMARY:

The purpose of this report is to provide an update on Water and Sewer Maintenance, Capital Works and expenditure on all assets with the Central Darling Local Government Area.

RECOMMENDATION:

That Council will:

1. Receive and note the report

REPORT:

Water & Sewerage Operations:

- Wilcannia’s potable water supply is sourced from the Darling River Weir Pool. Estimated supply once weir stops flowing is 6 months. There are three emergency bores equipped for town supply usage. They were all maintained in good working condition.
- White Cliffs town water supply is sources from the Wakefield Tank. Wakefield Tank storage supply is estimated 3 months’ supply remaining. There is no emergency supply for White Cliffs. Water restriction and water carting are necessary in the event of nil rainfall and depleted catchments in coming months.
- Ivanhoe town water supply is currently being sourced from Morrison’s Dam. Morrison’s Dam capacity is 300 megalitres. 9 months’ supply remaining. Ivanhoe has 5 bores equipped for town supply usage.

Works Description	Original Budget	% Expended	Remaining Budget
Wilcannia Water	\$464,500	49%	\$235,203
Wilcannia Sewer	\$305,000	18%	\$249,615
White Cliffs Water	\$124,000	93%	\$8,105
Ivanhoe Water	\$347,500	45%	\$192,817
Tilpa Water	\$62,000	0%	\$61,828
Aboriginal Communities Water and Sewer program	\$144,700	4%	\$138,982

Water and Sewer Capital Works:

- The White Cliffs WTP is at practical completion stage. The project moves to defects liability period of 12 months. All work required under the contract for White Cliffs New Water Treatment Plant has been completed in a satisfactory manner by SNG Engineering in February 2025, subject to the discovery of defects after final completion, and except for items specifically excluded in the letter of final acceptance. The water treatment plant is capable of producing potable water. Training for water operators is in progress with closely monitoring from the Engineering Department.

The White Cliffs Reticulation works commenced 22 May 2023. Approximately 97% of the town reticulation water mains have been completed with connections into individual properties are progressing well.

The Commonwealth Government has allocated an additional \$2,765,000 to complete the original scope of works outlined in the Restart NSW funding deed. The deed of variation had now been finalised.

White Cliffs WTP, Reticulation, Rising Main and Reservoir Augmentation works are currently funded by Restart NSW. Ivanhoe and Wilcannia WTP's are funded by the Safe and Secure Water Program.

- The Ivanhoe Water Treatment Plant Tender was awarded to Liquitek Pty Ltd following Council resolution at the Ordinary Meeting of Council, May 2024. Final designs were approved, and construction was planned for this quarter.

Council received an amended executed funding deed for the Ivanhoe WTP to the value of \$5,850,000. The additional amount of \$3,350,000 was provided by the Commonwealth Government "Far West Water Treatment Plants" project funds.

- The Wilcannia New Water Treatment Plant tender has closed. NSW Department of Health provided advice on upgrading the UV system of the New WTP to ensure the new WTP is capable of treating possible contaminated raw water supply from the proposed new weir pool. This has been reflected in the tender documents. Council will assess and evaluate the submitted tenders to award the contract as soon as practicable.

Council received an amended executed funding deed for the Wilcannia WTP to the value of \$7,385,000. The additional amount of \$3,885,000 was provided by the Commonwealth Government "Far West Water Treatment Plants" project funds.

- Tilpa Village emergency water supply works including a 17km pipeline and bore were completed by June 2023. NSW Public Works has been engaged to study the current water supply system, design and provide proposal for an elevated reservoir for water storage.

The table below reflects expenditure to date for Capital Projects.

Works Description	Original Budget	% Expended	Remaining Budget
White Cliffs WTP and Retic	\$8,265,000	96%	\$341,459
Wilcannia WTP	\$7,385,000	27%	\$5,377,184
Ivanhoe WTP	\$5,850,000	31%	\$4,029,053
Smart Meters	\$50,000	91%	\$4,720
Valve Replacement	\$150,000	122%	-\$33,172
AC Main Replacements	\$150,000	8%	\$138,600
Tilpa Reservoir	\$65,000	0%	\$65,000
Water Bubblers	\$30,000	0%	\$30,000

Attachments:

NIL

11.7 SERVICES UPDATE

FILE NUMBER: GD25/3290
REPORT AUTHOR: OPERATIONS MANAGER
RESPONSIBLE DIRECTOR: DIRECTOR SHIRE SERVICES

EXECUTIVE SUMMARY:

The purpose of this report is to provide an update on the services expenditure on all associated assets within the Central Darling Local Government Area.

RECOMMENDATION:

That Council will:

1. Receive and Note the report.

REPORT:

Services Operational:

The table below reflects budgets and expenditure to date for each operational area.

Works Description	QBR Budget	% Expended	Remaining Budget
Parks & Gardens/ Sporting Facilities	\$176,500	115%	-\$25,742
Ancillary Works	\$243,500	24%	\$185,376
Street Cleaning/Bins	\$315,000	31%	\$216,606
Buildings	\$301,700	50%	\$150,907
Swimming Pools	\$380,000	84%	\$62,366
Domestic Waste	\$323,500	69%	\$100,376

Attachments:

NIL

12 MINUTES OF COMMITTEE MEETINGS

Nil

13 RESOLUTION TRACKER

Nil

14 CONFIDENTIAL MATTERS

The *Local Government Act 1993* provides that Council may close to the public that part of the meeting that deals with matters of a confidential nature.

The grounds on which a meeting is closed to the public must be specified in the decision to close the meeting and recorded in the minutes of the meeting.

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RECOMMENDATION:

That Council Meeting move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A 2 of the Local Government Act 1993 for the reasons specified.:

14.1 Supporting Spontaneous Volunteers Program-appointment of consultant

FILE NUMBER: GD25/1676
REPORT AUTHOR: GENERAL MANAGER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

Item 14.1 is confidential under the Local Government Act 1993 Section 10A(2) - (d) as it relates to commercial information of a confidential nature that would, if disclosed:

- (i) prejudice the commercial position of the person who supplied it, or
- (ii) confer a commercial advantage on a competitor of the council, or
- (iii) reveal a trade secret.

14.2 Purchase of Land By Council - Sale of Land for Unpaid Rates Auction

FILE NUMBER: GD25/1710
REPORT AUTHOR: ACTING RATES OFFICER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

Item 14.2 is confidential under the Local Government Act 1993 Section 10A(2) - (d) as it relates to commercial information of a confidential nature that would, if disclosed:

- (i) prejudice the commercial position of the person who supplied it, or
- (ii) confer a commercial advantage on a competitor of the council, or
- (iii) reveal a trade secret.

14.3 Maari Ma Health Aboriginal Corporation- Inquiry Council owned land in Menindee

FILE NUMBER: GD25/3000
REPORT AUTHOR: GENERAL MANAGER
RESPONSIBLE DIRECTOR: GENERAL MANAGER

Item 14.3 is confidential under the Local Government Act 1993 Section 10A(2) - (d) as it relates to commercial information of a confidential nature that would, if disclosed:

- (i) prejudice the commercial position of the person who supplied it, or
- (ii) confer a commercial advantage on a competitor of the council, or
- (iii) reveal a trade secret.

RECOMMENDATION:

That Council moves out of Confidential and back into Open Chambers.

15 MEETING CLOSE

The Ordinary Council Meeting will be declared closed by the Mayor/Administrator.

The next Ordinary Council Meeting will be held on Wednesday, 26 March 2025 in Council Chambers, 21 Reid Street, Wilcannia at 10:30 AM.

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE
COUNCIL CHAMBERS, 21 REID STREET, WILCANNIA
ON WEDNESDAY, 18 DECEMBER 2024**

PRESENT: Administrator, Bob Stewart

IN ATTENDANCE: Greg Hill (General Manager)
 Reece Wilson (Director Shire Services)
 Glenda Dunn (Senior Planning Officer)
 Kevin Smith (Finance Manager)
 Darryl Telfer (Acting Rates Officer)
 Natalie Batson (Executive Assistant)
 Thai Dang (Operations Manager)
 Uday Mamidala (Finance Officer)
 Shirley Burraston (Management Accountant)

1 OPENING OF MEETING

The meeting was declared open at 10:32am

2 ACKNOWLEDGEMENT OF COUNTRY

An acknowledgement of the traditional custodians of the land was delivered by the Administrator, Bob Stewart.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES

Nil

3.2 LEAVE OF ABSENCE

Nil

4 DISCLOSURES OF INTEREST

Pursuant to the Mode Code of Conduct for Local Councils in NSW Councillors and Council staff are required to declare any pecuniary or non-pecuniary conflicts of interest.

RESOLVED: OCM 01-12-2024

Mover: Administrator Bob Stewart

That the Disclosures of Interest – Pecuniary and Non–Pecuniary be received and noted.

CARRIED

The General Manager has a disclosure of interest for item 14.1 regarding remuneration of the General Manager.

5 CONFIRMATION OF MINUTES

5.1 PREVIOUS MEETING MINUTES

RESOLVED: OCM 02-12-2024

Mover: Administrator Bob Stewart

That the minutes of the Ordinary Council Meeting held on 27 November 2024 be received and confirmed as an accurate record.

CARRIED

6 NOTICE OF MOTION

Nil

7 MAYORAL (ADMINISTRATOR) MINUTE(S)

7.1 MAYORAL MINUTE - DECEMBER 2024

RESOLVED: OCM 03-12-2024

Mover: Administrator Bob Stewart

As tabled

CARRIED

8 FINANCIAL REPORTS

8.1 GRANTS REGISTER - NOVEMBER 2024

RESOLVED: OCM 04-12-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report.

CARRIED

8.2 CASH AND INVESTMENTS - NOVEMBER 2024

RESOLVED: OCM 05-12-2024

Mover: Administrator Bob Stewart

That Council

1. Receive and note the report.

CARRIED

8.3 2025-26 OPERATIONAL PLAN AND LONG-TERM FINANCIAL PLAN ADOPTION TIMELINE

RESOLVED: OCM 06-12-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report **CARRIED**

9 GOVERNANCE REPORTS

9.1 ORDINARY COUNCIL MEETING DATES FOR 2025

RESOLVED: OCM 07-12-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Adopts the commencement of the Ordinary Council meeting time to be 10.30am
3. Adopts the following dates for Ordinary Council meetings under Administration to be held at 21 Reid Street Wilcannia:
 - No meeting in January 2025
 - Wednesday 26 February 2025
 - Wednesday 26 March 2025
 - Wednesday 30 April 2025
 - Wednesday 28 May 2025
 - Wednesday 25 June 2025
 - Wednesday 23 July 2025
 - Wednesday 27 August 2025
 - Wednesday 24 September 2025
 - Wednesday 22 October 2025
 - Wednesday 26 November 2025
 - Wednesday 17 December 2025
4. Adopts the proposed following dates for Ordinary Council meetings under Elected/Appointed Councillors to be held at 21 Reid Street Wilcannia:
 - Wednesday 28 May 2025
 - Wednesday 25 June 2025
 - Wednesday 26 November 2025
 - Note-the date for the induction of new Councillors and training workshop to be advised following the election and appointments.
 - Note- with a return of an Elected/Appointed Councillors, the above meetings dates and time may change, additional meetings included, and venues to be confirmed. **CARRIED**

9.2 BAAKA CULTURAL CENTRE BUILDING AND LAND TRANSFER UPDATE

RESOLVED: OCM 08-12-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

9.3 FINAL REPORT- ABILITY OF LOCAL GOVERNMENTS TO FUND INFRASTRUCTURE AND SERVICES

RESOLVED: OCM 09-12-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED

9.4 UPDATE ON SALE OF SURPLUS LAND

RESOLVED: OCM 10-12-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report.

CARRIED

9.5 COMMUNITY ENGAGEMENT UPDATE

RESOLVED: OCM 11-12-2024

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report.

CARRIED

10 CUSTOMER SERVICE REPORTS

Nil

11 SHIRE SERVICES REPORTS

11.1 ENVIRONMENTAL SERVICES REPORT NOVEMBER 2024**RESOLVED: OCM 12-12-2024**

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report.

CARRIED**11.2 ROADS AND AERODROMES****RESOLVED: OCM 13-12-2024**

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

CARRIED**12 MINUTES OF COMMITTEE MEETINGS**

Nil

13 RESOLUTION TRACKER**13.1 RESOLUTION TRACKER - NOVEMBER 2024****RESOLVED: OCM 14-12-2024**

Mover: Administrator Bob Stewart

1. That the Resolution Tracker from the Ordinary Council Meeting held on 27/11/2024 be received and noted and any amendments be noted.

CARRIED**14 CONFIDENTIAL MATTERS**

It was resolved that Council moved into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A 2 of the *Local Government Act 1993* for the reasons specified. Confidential section was closed to the public and began at 10:52am.

RESOLVED: OCM 15-12-2024

Mover: Administrator Bob Stewart

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A 2 of the *Local Government Act 1993* for the reasons specified.:

14.1 General Manager Remuneration

Item 14.1 is confidential under the Local Government Act 1993 Section 10A(2) - (a) as it relates to personnel matters concerning particular individuals (other than councillors).

14.2 Cyber Security and Information Technology Services

Item 14.2 is confidential under the Local Government Act 1993 Section 10A(2) - (f) as it relates to details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

CARRIED

RESOLVED: OCM 16-12-2024

Mover: Administrator Bob Stewart

That Council moves out of Confidential and back into Open Chambers at 10:59am.

CARRIED

The General Manager reviewed the resolutions of the confidential matters and reported the following for the listed reports:

14.1 GENERAL MANAGER REMUNERATION**RESOLVED: OCM 17-12-2024**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Set the General Manager's total remuneration package per annum effective from the anniversary date and subject to a satisfactory performance review.
3. Agree to the payment of a once off Retention Bonus paid in two six monthly instalments with the first instalment to be payable on 1 July 2025.
4. Agree to providing the General Manager with one long weekend per month for travel. Accommodation and meals will be at the General Manager's expense, with Council's contribution to the travel being the provision of a vehicle.

CARRIED

14.2 CYBER SECURITY AND INFORMATION TECHNOLOGY SERVICES**RESOLVED: OCM 18-12-2024**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report

2. Authorise the General Manager to proceed with negotiation and finalisation of a three-year contract for Cyber Security and Information Technology Managed Services with Robert and Morrow Technology Unit Trust.

CARRIED

15 MEETING CLOSE

There being no further business to discuss, the meeting was closed at **11:01am**.

The minutes of this meeting were confirmed at the Ordinary Council Meeting of the Central Darling Shire Council held on .

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ADMINISTRATOR