

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE  
COUNCIL CHAMBERS, 21 REID STREET, WILCANNIA  
ON WEDNESDAY, 28 JUNE 2023**

**PRESENT:** Administrator, Bob Stewart

**IN ATTENDANCE:** Greg Hill (General Manager)

Reece Wilson (Director Shire Services)

Kevin Smith (Finance Manager)

Janette Bussell (Minutes Secretary) - Online

Natalie Batson (Executive Assistant)

Nerida Carr (Governance Officer) – Online

Gabrielle Johnston (Community Engagement) - Online

## **1 OPENING OF MEETING**

The meeting was declared open at 9:01am

## **2 ACKNOWLEDGEMENT OF COUNTRY**

An acknowledgement of the traditional custodians of the land was delivered by the Administrator, Bob Stewart.

## **3 APOLOGIES AND LEAVE OF ABSENCE**

### **3.1 APOLOGIES**

Nil

### **3.2 LEAVE OF ABSENCE**

Nil

## **4 DISCLOSURES OF INTEREST**

Pursuant to the Model Code of Conduct for Local Councils in NSW Councillors and Council staff are required to declare any pecuniary or non-pecuniary conflicts of interest.

### **RESOLVED: OCM 01-06-2023**

Mover: Administrator Bob Stewart

The General Manager Gregory Hill declared a pecuniary interest in item 13.2 confidential matters as it related to his salary package and performance review, he indicated he would be leaving the chambers when the matter was discussed.

That the Disclosures of Interest – Pecuniary and Non–Pecuniary be received and noted.

The above discloser

**CARRIED**

## **5 CONFIRMATION OF MINUTES**

### **5.1 PREVIOUS MEETING MINUTES**

**RESOLVED: OCM 02-06-2023**

Mover: Administrator Bob Stewart

That the minutes of the Ordinary Council Meeting held on 24 May 2023 be received and confirmed as an accurate record.

**CARRIED**

## **6 NOTICE OF MOTION**

Nil

## **7 MAYORAL (ADMINISTRATOR) MINUTE(S)**

### **7.1 MAYORAL MINUTE -**

**RESOLVED: OCM 03-06-2023**

Mover: Administrator Bob Stewart

The Mayoral minute be received.

**CARRIED**

## **8 FINANCIAL REPORTS**

### **8.1 CASH AND INVESTMENTS – MAY 2023**

**RESOLVED: OCM 04-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report

**CARRIED**

### **8.2 FINANCIAL PERFORMANCE REPORT MARCH 2023**

**RESOLVED: OCM 05-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report

**CARRIED**

### **8.3 GRANTS REGISTER – MAY 2023**

**RESOLVED: OCM 06-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report

**CARRIED**

**8.4 ADOPTION OF DRAFT OPERATIONAL PLAN, DELIVERY PROGRAM AND BUDGET 2023-24**

**RESOLVED: OCM 07-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Note and acknowledge submissions made during the public exhibition period.
3. Adopt the 2023-24 Operational Plan and Budget.
4. Make and levy the following rates and charges under the *Local Government Act 1993* for the 2023-24 year
  - (a) In accordance with Sections 492-494, 497-499, 533-535 and 543 of the *Local Government Act 1993*, Council make and levy the following ordinary rates for the 2023/24 year as follows:
    - i. Farmland Rate ad valorem amount 0.000428 cents in the dollar
    - ii. Farmland Base Amount: \$130.00
    - iii. Residential Rate ad valorem amount 0.066626 cents in the dollar
    - iv. Residential Base Amount \$130.00
    - v. Business Rate ad valorem amount 0.054677 cents in the dollar
    - vi. Business Base Amount \$130.00
  - (b) In accordance with Sections 496 and 501 of the *Local Government Act 1993*, Council make and impose charges for waste management services in 2023/24 as follows:

Waste Management Service Charges - Non Domestic Levied under Section 501 of the <i>Local Government Act 1993</i>	Charge Unit	2023-24 Charge
---	-------------	-------------------

Waste Management Service <u>Purpose:</u> Entitlement to a weekly collection of a 240 litre waste bin. <u>Applies to:</u> All properties within any of Council's waste collection areas where a Waste Collection service has been requested and provided.	Per Property	\$680.00
--	--------------	----------

Waste Management Additional Bin <u>Purpose:</u> Entitlement to a weekly collection of additional 240 litre waste bins. <u>Applies to:</u> All properties within any of Council's waste collection areas where an additional Non Domestic Waste Collection service(s) has/have been requested and provided.	Per Bin	\$680.00
--	---------	----------

- c. In accordance with Sections 501 and 502 of the *Local Government Act 1993*, make and levy charges for water supply services in 2023-24 as follows:

Water Service Charges - Wilcannia		
Service Charge Description	Charge Unit	2023-24 Charge
Filtered Water Connected	Per Connection	\$263.00
Non- Potable/Raw Water Connected	Per Connection	\$1,036.00
Filtered Water Availability	Per Property	\$173.00
Non- Potable/Raw Water Availability	Per Property	\$173.00
Filtered Water Usage	Per Kilolitre (kL)	\$3.75
Filtered Water Usage – Metered Non- Rateable Properties	Per Kilolitre (kL)	\$3.75
Non- Potable/Raw Water Usage – Metered Non Rateable Properties	Per Kilolitre (kL)	\$3.75
Water Service Charges - Ivanhoe		
Service Charge Description	Charge Unit	2023-24 Charge
Filtered Water Connected	Per Connection	\$308.00
Non- Potable/Raw Water Connected	Per Connection	\$516.00
Filtered Water Availability	Per Property	\$230.00
Non- Potable/Raw Water Availability	Per Property	\$230.00
Filtered Water Usage	Per Kilolitre (kL)	\$4.18
Non -Potable/Raw Water Usage – Rateable Properties	Per Kilolitre (kL)	\$1.81
Filtered Water Usage – Metered Non- Rateable Properties	Per Kilolitre (kL)	\$5.03
Non -Potable/Raw Water Usage – Metered Non -Rateable Properties	Per Kilolitre (kL)	\$4.18
Water Service Charges – White Cliffs		
Service Charge Description	Charge Unit	2023-24 Charge
Filtered Water Connected	Per Connection	\$998.00
Non- Potable/Raw Water Connected	Per Connection	\$998.00
Filtered Water Availability	Per Property	\$873.00
Non -Potable/Raw Water Availability	Per Property	\$873.00

Filtered Water Usage	Per Kilolitre (kL)	\$4.08
Non -Potable/Raw Water Usage – Rateable Properties	Per Kilolitre (kL)	\$4.08
Filtered Water Usage – Metered Non- Rateable Properties	Per Kilolitre (kL)	\$4.08
Non- Potable/Raw Water Usage – Metered Non- Rateable Properties	Per Kilolitre (kL)	\$4.08

d. In accordance with Sections 501 of the *Local Government Act 1993*, Council make and levy charges for sewerage services in 2023-24 as follows:

Service Charge Description	Unit Type	2023-24 Charge
Sewerage Service Charge	Per property – up to 2 connections	\$938.00
Sewerage Service Additional Charge	Per connection – more than 2 connections	\$323.00

e. Council make and impose the maximum charge for interest on overdue rates and charges as determined by the Minister for Local Government, in accordance with Section 566(3) of the *Local Government Act 1993*, being 9.00 per cent per annum for the period 1 July 2023 to 30 June 2024.

f. Fees and Charges for the use of services provided by the Council as detailed in the Operational Plan and Budget 2023-24 be adopted in accordance with Section 608 of the *Local Government Act 1993*. **CARRIED**

## 8.5 ADOPTION OF DRAFT LONG TERM FINANCIAL PLAN 2023/24-2032/33

**RESOLVED: OCM 08-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Adopt the Long Term Financial Plan 2023/24 – 2032/33.

**CARRIED**

## 9 GOVERNANCE REPORTS

### 9.1 HOUSING UNIT BUSINESS CASE

**RESOLVED: OCM 09-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report and acknowledges the Business Case for Establishing a Housing Unit.

2. Acknowledge Council is not in a financial position to progress further with the Business Unit until there is contractual and financial commitments by the State Government to housing maintenance, and the establishment cost of the Business Unit to be operated by Council.
3. That council continue to lobby government agencies advance the project.

**CARRIED**

## **9.2 CENTRAL DARLING SHIRE COUNCIL FLOODING MAPPING**

### **RESOLVED: OCM 10-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Acknowledge the Flood Mapping Report with the information to be used as future reference for emergency response and development on the Darling River floodplain.

**CARRIED**

## **9.3 FUEL CARD POLICY**

### **RESOLVED: OCM 11-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Approves the Draft Fuel Card Policy
3. Places the Draft Fuel Card Policy on public exhibition for a period of 28 days to allow for public review and submissions.

**CARRIED**

## **9.4 CORRESPONDENCE - THE HON TANYA PLIBERSEK MP**

### **RESOLVED: OCM 12-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the Correspondence.

**CARRIED**

## **9.5 SENATOR THE HON MURRAY WATT & THE HON JIHAD DIB MP - JOINT MEDIA RELEASE**

### **RESOLVED: OCM 13-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report.
2. That the General Manager continue further discussions with the funding body regarding funding for Central Darling Shire Council.

**CARRIED**

## **9.6 NEW POLICY - CYBER SECURITY**

**RESOLVED: OCM 14-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Approve the draft Cyber Security Policy Version One.
3. Place the Cyber Security Policy Version One on public exhibition for a period of 28 days, to allow for public review and submissions.

**CARRIED**

## **9.7 NEW POLICY - ACQUISITION AND DISPOSAL OF LAND**

**RESOLVED: OCM 15-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Approve the draft Acquisition and Disposal of Land Policy.
3. Place the Acquisition and Disposal of Land Policy on public exhibition for a period of 28 days to allow for public review and submissions.

**CARRIED**

## **9.8 CUSTOMER SERVICE CHARTER**

**RESOLVED: OCM 16-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Approve the draft Customer Service Charter.
3. Place the Customer Service Charter on public exhibition for a period of 28 days to allow for public review and submissions.

**CARRIED**

## **10 CORPORATE SERVICES REPORTS**

## 10.1 CLASSIFICATION OF LAND

### RESOLVED: OCM 17-06-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report.
2. Classify the 10 parcels of land listed in the attachment to this report, as operational land in accordance with *the Local Government Act 1993 (NSW) s 26*.
  - 40 Paringa Street MENINDEE NSW, Lot 10 Section 26 DP 758669
  - 38 Hood Street WILCANNIA, NSW Lot B DP 402894
  - 106 Hood Street WILCANNIA NSW, Lot 4 DP 982174
  - 18 McIntyre Street WILCANNIA NSW, Lot 1 DP 907110
  - 32 Bakandji Drive WILCANNIA NSW, Lot 1 DP 907111
  - 110A Reid Street WILCANNIA NSW, Lot 4 DP 983706
  - 16A Wilson Street WILCANNIA NSW, Lot 1 DP 907814
  - 16A Wilson Street WILCANNIA NSW, Lot 1 DP 907815
  - 16A Wilson Street WILCANNIA NSW, Lot 2 DP 983994
  - 135A Woore Street WILCANNIA NSW, Lot 10 DP 1128880

**CARRIED**

## 10.2 WHS VOLUNTEER MANAGEMENT PROCEDURE

### RESOLVED: OCM 18-06-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. That Council resolved to adopt the Draft WHS Management Volunteer Procedure

**CARRIED**

## 11 SHIRE SERVICES REPORTS

### 11.1 ENVIRONMENTAL SERVICES UPDATE MAY 2023

#### RESOLVED: OCM 19-06-2023

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report

**CARRIED**

### 11.2 URBAN AND RURAL ADDRESSING PROJECT



**RESOLVED: OCM 20-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Endorse the adoption of the Urban and Rural Project street addresses and numbering for use on the councils rates and addressing systems as listed in the attachment report item 11.2 pages 159 - 220
3. Inform Commonwealth and State agencies of the new street addressing and numbering to assist the local community.
  - (a) Endorse the submission of the new street addresses and numbering to the Geographic names board.

**CARRIED**

**11.3 SERVICES**

**RESOLVED: OCM 21-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

**CARRIED**

**11.4 WATER AND SEWER**

**RESOLVED: OCM 22-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

**CARRIED**

**11.5 ROADS AND AERODROME**

**RESOLVED: OCM 23-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report

**CARRIED**

**11.6 ACTIVE TRANSPORT PLAN**

**RESOLVED: OCM 24-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Endorse the draft report and place on public exhibition for 28 days.

**CARRIED**

**11.7 REGIONAL AND LOCAL ROADS REPAIR PROGRAM 2023-24****RESOLVED: OCM 25-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive and note the report.
2. That the General Manager issue a press release on this project given the significant investment that is occurring.

**CARRIED**

**12 MINUTES OF COMMITTEE MEETINGS**

Nil

**13 CONFIDENTIAL MATTERS**

It was resolved that Council moved into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A 2 of the *Local Government Act 1993* for the reasons specified. Confidential section was closed to the public and began at **9:46am**.

**RESOLVED: OCM 26-06-2023**

Mover: Administrator Bob Stewart

That Council move into Confidential to consider the matters listed in the confidential section of the agenda in accordance with Section 10A 2 of the Local Government Act 1993 for the reasons specified.:

**13.1 Morris Pippier -Service Quote for Specialty Grant Servcie**

Item 13.1 is confidential under the Local Government Act 1993 Section 10A(2) - (c) and (d) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed:

- (i) prejudice the commercial position of the person who supplied it, or
- (ii) confer a commercial advantage on a competitor of the council, or
- (iii) reveal a trade secret.

**13.2 General Manager - Annual Performance Review**

Item 13.2 is confidential under the Local Government Act 1993 Section 10A(2) - (a) as it relates to personnel matters concerning particular individuals (other than councillors).

The General Manager Mr Greg Hill left the Chambers whilst the matter was under consideration and returned upon the matter being determined.

### **13.3 Supply and delivery of bulk water treatment plant chemicals**

Item 13.3 is confidential under the Local Government Act 1993 Section 10A(2) - (c) as it relates to information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**CARRIED**

#### **RESOLVED: OCM 27-06-2023**

Mover: Administrator Bob Stewart

That Council moves out of Confidential and back into Open Chambers at **9:51am** .

**CARRIED**

The General Manager reported on the resolutions of the confidential matters and reported the following for the listed report:

### **13.1 MORRIS PIPPER -SERVICE QUOTE FOR SPECIALTY GRANT SERVICIE**

#### **RESOLVED: OCM 28-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Council authorises the engagement of Morris Piper to assist Council in the preparation of future grant funding submissions, milestone and acquittal reporting until the end of the Financial Year 23/24.
3. Council notes the engagement of consultant is not in accordance with Council's Procurement Policy, however under the *Local Government Act 1993*, Section 55, Part 3(i) endorses the engagement of Morris Piper due to the remoteness of locality and the unavailability of competitive or reliable tenderers.

**CARRIED**

The Administrator reported on the resolutions of the confidential matters and reported the following for the listed report:

### **13.2 GENERAL MANAGER - ANNUAL PERFORMANCE REVIEW**

#### **RESOLVED: OCM 29-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. 1 That Council receives the report on the General Manager Annual Performance Review noting that performance was determined as better than satisfactory.
2. 2 That Council set the GMs TRP at \$265,000 for the balance of the contract on the basis of:
  - On going better than satisfactory service
  - The significant increase in Grant Income and organisational improvement.
  - The Total Remuneration Package commences from 1 July 2023.

**CARRIED**

The General Manager reported on the resolutions of the confidential matters and reported the following for the listed report:

### **13.3 SUPPLY AND DELIVERY OF BULK WATER TREATMENT PLANT CHEMICALS**

#### **RESOLVED: OCM 30-06-2023**

Mover: Administrator Bob Stewart

That Council will:

1. Receive the report
2. Schedule A Chlorine (Granulated) – that Colonial Chemicals Pty Ltd be awarded this contract as the Single Source supplier to Central Darling Shire Council for the period 1 July 2023 to 30 June 2025, and
3. Schedule A Chlorine (Liquid) – that Redox Ltd be awarded this contract as the Single Source supplier to Central Darling Shire Council for the period 1 July 2023 to 30 June 2025, and
4. Schedule A2 Chlorine Gas – that Ixom Operations Pty Ltd be awarded this contract as the Single Source supplier to Central Darling Shire Council for the period 1 July 2023 to 30 June 2025, and
5. Schedule B1 Aluminium Sulphate – that Chemprod Nominees Pty Ltd t/a Omega Chemicals be awarded this contract as the Single Source supplier to Central Darling Shire Council for the period 1 July 2023 to 30 June 2025, and
6. Schedule D Sodium Bicarbonate – that Colonial Chemicals Pty Ltd be awarded this contract as the Single Source supplier to Central Darling Shire Council for the period 1 July 2023 to 30 June 2025, and
7. Schedule E Sodium Hypochlorite – that Formula Chemicals (NSW) Pty Ltd be awarded this contract as the Single Source supplier to Central Darling Shire Council for the period 1 July 2023 to 30 June 2025, and
8. Schedule G Hydrochloric Acid - that Colonial Chemicals Pty Ltd be awarded this contract as the Single Source supplier to Central Darling Shire Council for the period 1 July 2023 to 30 June 2025, and
9. Schedule I Dense Soda Ash - that Ixom Operations Pty Ltd be awarded this contract as the Single Source supplier to Central Darling Shire Council for the period 1 July 2023 to 30 June 2025, and

10. Schedule J Alchlor - that Redox Ltd be awarded this contract as the Single Source supplier to Central Darling Shire Council for the period 1 July 2023 to 30 June 2025, and
11. Schedule L Cyanuric Acid - that Colonial Chemicals Pty Ltd be awarded this contract as the Single Source supplier to Central Darling Shire Council for the period 1 July 2023 to 30 June 2025, and
12. Schedule M Activator Carbon - that BTX Group Pty Ltd be awarded this contract as the Single Source supplier to Central Darling Shire Council for the period 1 July 2023 to 30 June 2025, and
13. That a provision be allowed for a 12-month extension based on satisfactory supplier performance, which may take this contract through to 30 June 2026.

**CARRIED**

## **14 RESOLUTION TRACKER**

### **14.1 RESOLUTION TRACKER JUNE 2023**

**RESOLVED: OCM 31-06-2023**

Mover: Administrator Bob Stewart

1. That the Resolution Tracker from the Ordinary Council Meeting held on 24<sup>th</sup> May 2023 be received and noted and any amendments be noted.

**CARRIED**

## **15 MEETING CLOSE**

There being no further business to discuss, the meeting was closed at **9:55am**.

The minutes of this meeting were confirmed at the Ordinary Council Meeting of the Central Darling Shire Council held on Wednesday, 26 July 2023.

*R. K. Hewart*

.....

.....

**ADMINISTRATOR**