

# Expression of Interest to work



Are you applying for a position that has been advertised on Central Darling Shire Council's Facebook page, or website [www.centraldarling.nsw.gov.au/careers](http://www.centraldarling.nsw.gov.au/careers)? **YES / NO**

If **yes**, which position: \_\_\_\_\_

If **no**, what type of work are you interested in undertaking? \_\_\_\_\_

## Part A – Applicant Details

<b>Surname:</b>	
<b>First Name(s):</b>	
<b>Title:</b>	Mr / Mrs / Miss / Ms / Other
<b>Residential Address:</b>	
<b>Postal Address:</b> <i>(if different to residential)</i>	
<b>Email Address:</b>	<i>(your email address is used to send out information of vacancies)</i>
<b>Telephone:</b>	Home / Work / Mobile
<b>What is the best method of contacting you?</b>	Phone / Email
<b>Are you an Australian Citizen?</b>	Yes / No <i>If no, please provide details of your Working Visa</i>
<b>Have you previously been employed by Central Darling Shire Council?</b> <i>If yes, please provide us with the following details:</i>	<i>Position:</i> <i>Start Date:</i> <i>End Date:</i>

**Telephone:** (08) 8083 8900

**Address:** 21 Reid Street, Wilcannia, NSW 2836

**Postal Address:** PO Box 165, Wilcannia NSW 2836

## Part B – Qualifications, Education and Employment History

If you can attach a copy of your Resume to this document that details the information requested below, you do not need to complete the following section – please go to **Part C**.

Please list all secondary education, tertiary and vocational qualifications achieved. Please attach a copy of all certificates and qualifications.		
Study / Trade Gained	Place of Study	Date Completed

Please provide details of your employment history to date, starting with your most recent position:

<b>Position Held</b>	
<b>Employer’s Name</b>	
<b>Key duties performed</b>	

<b>Position Held</b>	
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<b>Position Held</b>	
<b>Employer’s Name</b>	
<b>Key duties performed</b>	

<b>Do you have a NSW General Safety Induction Construction Industry White Card?</b> <i>If yes, please attach a copy to this form.</i>	Yes / No
<b>Do you have a Working with Children’s Check</b>	Yes / No

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## Licences and Tickets

(include your driver's licence in here)

Name of Ticket / Licence	Licence / Ticket Number	Expiry Date
<i>"C" Class Driver's Licence</i>	<i>123445</i>	<i>31 December 2024</i>
<i>Forklift</i>	<i>6789</i>	<i>5 January 2025</i>

## Other Skills and Experience

Please detail other skills you possess that have been gained through experience:

## Part C – Referee Details

Please provide details of two referees below:

<b>Name:</b>	
<b>Position Held:</b>	
<b>Company / Business:</b>	
<b>Contact Details</b>	

<b>Name:</b>	
<b>Position Held:</b>	
<b>Company / Business:</b>	
<b>Contact Details</b>	

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## Part D – General Information to Prospective Employees

**All potential employees must be willing to undertake a pre-placement medical, which includes functional capacity as well as drug and alcohol assessment, prior to being employed by the Central Darling Shire Council.**

Having a medical condition does not automatically exclude you from joining Central Darling Shire Council. Considerations will be given to the medical condition prior to a final decision being made.

Central Darling Shire Council has a zero tolerance to drugs and alcohol at work. All candidates are required to submit drug and alcohol-free assessment as part of their pre-placement medical and the ongoing random drug and alcohol testing program for all employees. **It is a requirement to be drug and alcohol free before being offered a position and while employed with us.**

Depending upon the position being sought, other checks such as Working with Children Check and/or a National Police Clearance will be required prior to an offer of employment being made.

All Expressions of Interest for Employment are kept in our electronic corporate management system for a period of twelve (12) months.

Candidates who express an interest to work with Central Darling Shire Council will receive an email advising of positions being advertised. Should there be a role that you are interested in, please advise of your interest by responding to the email. Once confirmation has been received, your Expression of Interest will be forwarded to the Selection Panel.

## Part E – Applicant Declaration

I hereby declare that information supplied by me in relation to this expression of interest is to be best of my knowledge true and accurate, and that I have not knowingly withheld information. I understand that if I provide false information, the Central Darling Shire Council may disregard my application or terminate my employment.

I certified that the information I have provide is true and correct, and I am willing to undertake a pre-employment medical check where required.

Signature: \_\_\_\_\_

Date:                    /                    /

Please submit your Expression of Interest via email to [hr@centraldarling.nsw.gov.au](mailto:hr@centraldarling.nsw.gov.au)

The information collected in this form will be used by Council for lawful purposes directly related to the functions and activities of the Council. Your personal details will not be disclosed to a third party outside the process of dealing with your application, except where required by legislation (including the *Government Information (Public Access) Act*). The information collected may be retained as required by the Act

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